

Agenda for a meeting of the Corporate Overview and Scrutiny Committee to be held on Thursday, 12 March 2020 at 5.30 pm in Committee Room 3 - City Hall, Bradford

Members of the Committee – Councillors

LABOUR	CONSERVATIVE	LIBERAL DEMOCRAT AND INDEPENDENT GROUP
Azam D Green Kamran Hussain Watson Tait Shafiq	Bibby Goodall Riaz	Griffiths

Alternates:

LABOUR	CONSERVATIVE	LIBERAL DEMOCRAT AND INDEPENDENT GROUP
Akhtar Dunbar T Hussain Nazir Thirkill Salam	Pollard Townend Sullivan	Reid

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

From:

Parveen Akhtar
City Solicitor
Agenda Contact: Yusuf Patel
Phone: 01274 434579
E-Mail: yusuf.patel@bradford.gov.uk

To:

A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

3. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Yusuf Patel - 01274 434579)

4. REFERRALS TO THE OVERVIEW AND SCRUTINY COMMITTEE

No referrals were made at the time of the publication of the agenda.

B. OVERVIEW AND SCRUTINY ACTIVITIES

5. UNIVERSAL CREDIT

1 - 14

The Strategic Director Corporate Resources will submit a report (**Document “AF”**) which examines the progress of, and future plans for, the roll out of Universal Credit, its impact, and the arrangements in place to support residents.

Recommended –

That Corporate Overview and Scrutiny Committee;

- (1) note progress made in the development of arrangements to support residents, and in responding to adverse impacts on Council service delivery.**
- (2) consider the issues raised in this report, the likely impacts on the district’s residents, the Council, and other providers and agencies and provide any comments and views for consideration by the local delivery partnership.**

(Martin Stubbs - 01274 432056)

6. PROGRESS REPORT ON THE PREVENT STRATEGY IN THE BRADFORD

15 - 30

The Strategic Director of Place will submit a report (**Document “AG”**) which outlines the approach to delivering the national Prevent strategy in the Bradford district and highlights work that has taken place over the last 12 months.

Recommended –

The Corporate Overview and Scrutiny Committee acknowledge the progress on work undertaken in implementing the Prevent agenda in Bradford and its approach to supporting vulnerable people.

(Ian Day – 01274 433507)

7. PROGRESS REPORT ON PEOPLE CAN

31 - 76

The Strategic Director Place will submit a report (**Document “AH”**) which gives an update on the progress of People Can with information on projects and key outcomes on issues identified by our communities using a wider linkage to council and partners information and communication channels.

Recommended –

The Corporate Overview and Scrutiny Committee acknowledges and supports the work undertaking under the People Can programme.

(Ian Day – 01274 437399)

8. CORPORATE OVERVIEW AND SCRUTINY COMMITTEE - WORK PROGRAMME 2019/20

77 - 88

The Chair of the Corporate Overview and Scrutiny Committee (**Document “AI”**) which sets out the Corporate Overview and Scrutiny Committee work programme for 2019/20. The Committee is asked to consider which items it wishes to include in the work programme.

Recommended –

- (1) That members consider and comment on the areas of work included in the work programme.**
- (2) That members consider any detailed scrutiny reviews that they may wish to conduct.**

(Mustansir Butt - 01274 432574)



Report of the Strategic Director Corporate Resources to the meeting of the Corporate Overview & Scrutiny Committee to be held on 12 March 2020

AF

Subject:

Universal Credit

Summary statement:

This report examines the progress of, and future plans for, the roll out of Universal Credit, its impact, and the arrangements in place to support residents

Joanne Hyde
Strategic Director, Corporate Resources

Portfolio:

Leader of Council

Report Contact: Martin Stubbs
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E-mail: martin.stubbs@bradford.gov.uk

Overview & Scrutiny Area:

Corporate

1. SUMMARY

- 1.1. This report examines the progress of, and future plans for, the roll out of Universal Credit, its impact, and the arrangements in place to support residents.

2. BACKGROUND

- 2.1. Universal Credit for working-age claimants has gradually been introduced across the Bradford District since November 2015. Previous reports to this committee (December 2016, January 2018 and January 2019) highlighted the challenges for residents that Universal Credit presents, particularly for the most vulnerable, and the work that was being done to prepare and support claimants for the change to the benefit new system.
- 2.2. As at December 2019, 30,588 working-age residents are claiming Universal Credit.
- 2.3. The benefits and tax credits that are being replaced by Universal Credit, often referred to as “legacy benefits” are;
 - Income-based Jobseekers Allowance
 - Income-based Employment and Support Allowance
 - Income Support
 - Working Tax Credit
 - Child Tax Credit
 - Housing Benefit
- 2.4. Those in receipt of Universal Credit are either resident’s that have made a new claim or existing benefits/credits recipients who circumstances have changed.
- 2.5. This process of moving residents to Universal Credit will continue until the Government roll out the Management Migration process; a process by which all remaining legacy benefit claimants are moved to Universal Credit.
- 2.6. Between 2015 and early 2019, differing arrangements were in place to help claimants prepare and make a claim for Universal Credit; delivered primarily by Customer Services, and by Citizens Advice and Incommunities on behalf of the Council. The Government introduced new arrangements for the provision of support from 1 April 2019. Citizens Advice has been contracted to provide support through a new, national, service – Help to Claim.
- 2.7. In January 2020, the Government announced that the planned completion date for the roll-out of Universal Credit, December 2023, would not be met and that the completion date is now expected to be September 2024.
- 2.8. Pension-age claimants do not fall within the scope of Universal Credit. The Government is not expected to confirm any decisions about the future of Housing Benefit for pension-age claimants until full implementation of Universal Credit approaches.

3. OTHER CONSIDERATIONS

Progress of Universal Credit

- 3.1. As at December 2019, there were 30,588 Universal Credit claimants across the Bradford District; 7,529 of whom were in work, and 23,059 who were not. It should be noted that of those not in work, 7,036 do not have to look for work; for example because they have a young child.
- 3.2. Since February 2019, most working-age residents making a new claim for help with their housing costs are required to make a claim for Universal Credit. Many existing housing benefit claimants will have a change in their circumstances (for example, starting work) but still require support: they will then be required to claim Universal Credit – a process known as natural migration.
- 3.3. Since Universal Credit first started, the working-age Housing Benefit caseload has reduced by 37%; a combination of natural migration, no longer being eligible (for example, an increase in income), and the reduction in the number of residents being eligible to apply. Table 1 profiles the reduction in caseload since the introduction of Universal Credit.

	2015	2016	2017	2018*	2019
UC Eligibility	Single claimants only	Single claimants only	Single claimants only	Singles and Families ≤ 2 children	All Households (exc. SDP&SEA)
Date Introduced	Nov. 15			June 2018	Feb. 19
W/A HB Caseload**	30,188	29,363	28,811	24,128	18,638
Annual Reduction	-	825	552	4,683	5,490
Total Reduction	-	825	1,377	6,060	11,550

Table 1

*Note: UC closed to new applications January to May 2018

**Working-age housing benefit caseload as at December in each year

- 3.4. Of the current working-age caseload, around 800 are in receipt of the Severe Disability Premium; current, and new, claimants in receipt of the premium cannot claim universal Credit until Managed Migration is introduced. There are also around 1,300 in Supported Exempt Accommodation that will continue to claim Housing Benefit until Government makes a decision to the contrary.
- 3.5. The number of housing benefit claimants that will eventually be moved to Universal Credit through Managed Migration - the process where the DWP actively move legacy benefit claimants to Universal Credit - largely depends upon when and how it is introduced.

Managed Migration

- 3.6. The January 2019 Universal Credit report to this Committee detailed the 'Managed Migration' process for claimants and how they would be engaged in that process; subject to the findings of the managed migration pilot. However, the Government remains silent on how managed migration will be rolled-out nationally.
- 3.7. A Managed Migration pilot has been running in Harrogate since July 2019. Once the pilot phase is finished (planned to be June 2020) and the necessary legislation is in place, the Government intends to roll out managed migration nationally.

However, as at January 2020, the numbers are relatively small; with fewer than 80 in the process and only 13 having moved on to Universal Credit.

- 3.8. The Government has said that *“...we need to keep the numbers low, so we can observe and adapt in the light of claimants’ experiences and reactions. We plan to add volume later in the pilot, once we are convinced we have workable propositions, to test our ability to scale the hypotheses, learn the safest way to do that and to draw conclusions from significant volume on likely patterns of claimant behaviour. By taking the approach of encouraging rather than forcing claimants to move, we want to understand why some claimants agree to move and others don’t, together with what supports claimants to make a positive decision. That can only be done by restricting the number of cases to a low number to allow for qualitative discussions.”*
- 3.9. In a recent announcement, the Secretary of State said that the rate at which legacy benefit claimants were moving to Universal Credit was happening less frequently than they had expected. Government estimates that 900,000 fewer households will naturally migrate than forecast. Consequently, the roll-out of Universal Credit will mean a new completion date of September 2024. It is not yet clear if or how this will affect the roll-out of the managed migration process.
- 3.10. People moving to Universal Credit through the managed migration process will be protected so that they are no worse off than under their legacy benefits - subject to any benefit cap that may apply. However, those that move to Universal Credit through natural migration, even during the managed migration phase, will not receive that protection.
- 3.11. Currently, there are around 480 households that have a benefit cap applied to their Housing Benefit. Of these, around 60 households could be capped more under Universal Credit. It is not possible to determine, at this stage, how many of these will move before Managed Migration.

Support for Claimants

- 3.12. Helping residents to prepare for and maintain their Universal Credit claim
Budgeting advice and digital support for residents has been provided by the Council, Citizens Advice and Incommunities. The support helped to prepare residents in advance of, and to make a claim for, Universal Credit; and to equip them with the skills to manage their claim on-line. Support was provided to 1,858 people In 2018/19,
- 3.13. From April 2019, Citizens Advice has been responsible for the provision of support through a new delivery framework known as Help to Claim. As part of the local provision arrangements, the Council has supported 1,600 customers with digital assistance since April 2019, primarily in Britannia House. Over 3,100 telephone enquiries relating to Universal Credit have been dealt with. Citizens Advice, locally, has provided an overview (Appendix 1) of how Help to Claim is working across the district.

Online submission and maintenance of a claim

- 3.14. This committee (14 February 2019) expressed concerns that lack of access to IT, or an inability to claim and manage a Universal Credit account online, could lead to claimants being subject to a sanction.
- 3.15. Jobcentre Plus has responded to these concerns, saying that claimants will not be sanctioned because they cannot make or maintain an online claim, for example because they do not have access to IT or that they cannot read and write. Claimants are, however, expected to engage in the Universal Credit process as their circumstances dictate.
- 3.16. Jobcentre Plus provided a number of scenarios about how different circumstances would be dealt with;
- Someone that has the ability to use IT, but has no access, would be directed to available IT, such as in the Jobcentre
 - If someone does not have the capacity to use IT, then the Citizens Advice Help to Claim process would be used, although they also have the ability to make a telephone claim; and following that, the claim will be managed via the telephone
 - If someone has managed to make a claim online, perhaps with support from help to claim or a relative/friend, but is not able to maintain it themselves, they can discuss this with their Work Coach at the Jobcentre and ask them to change the communication method
- 3.17. Jobcentre Plus did emphasise that, whatever the circumstances, claimants are still expected to look for work unless particular circumstances means that they would not be required to do so. It is, therefore, extremely important that claimants tell their work coach everything so that any claimant commitments truly reflect what a resident is able to do.

Looked After Children

- 3.18. There is no specific exemption within the Universal Credit regulations that bars a care leaver from receiving a sanction. However, Jobcentre Plus locally has reported that when a care leaver is identified, they are treated with a light touch, so it is unlikely that they would be sanctioned; but they are subject to conditionality like anyone else.
- 3.19. The Care Leavers Service has confirmed that there is a good partnership working relationship and that arrangements between the service and Jobcentre Plus are working well.
- 3.20. The Care Leavers service has provided training so that the work coaches can better understand care leavers and their needs. To ensure care leavers are well supported through their Universal Credit claim, their status it is noted against their claimant history, together with any other information relevant to their particular circumstances.

Support for 18-21 Year Olds

- 3.21. The DWP reports that work-related training or work experience is an essential element in employers' recruitment decisions. Their analysis shows that 56% of businesses are not satisfied with school leavers' work experience, 76% believe a

lack of work experience is the reason young people are unprepared for work, and 66% of employers say that evidence of work experience is a critical factor in their recruitment decisions.

- 3.22. The DWP has introduced a programme of support for all 18 to 21 year olds making a new claim to Universal Credit - known as the Youth Obligation Support Programme. The programme aims to encourage and support all young people into employment, work-related training or an apprenticeship.
- 3.23. The programme consists of;
- Intensive Activity Programme - workshops and exercises to help claimants think more broadly about their skills and job goals, and improve their CV and interview skills
 - Work search reviews - work coaches provide support and coaching for 6 months following the Intensive Activity Programme
 - If the claimant is still unemployed after 6 months, they will be offered a sector-based work academy placement or a traineeship experience;
 - Sector-based work academies – developed with local employers to provide claimants with the right skills to fill vacancies in the local labour market
 - Traineeships - a minimum of 6 weeks and can last up to 6 months
- 3.24. If work-related training is not the best way to help the claimant into employment, they will be offered 3 months guaranteed work experience.
- 3.25. Members will be aware of the two established work experience programmes and teams in place in the Council - the Xperience team and the ICE programmes.
- 3.26. The Xperience team have since February 2018, hosted **333 work placements** across the Council. These placements have been unpaid with the majority offered during curriculum time. These hosted work placements are mainly offered for the duration of one or two weeks,
- 3.27. The ICE (Industrial Centres of Excellence) programme is a comprehensive collaboration between Industry, Schools, Education providers for Further and higher education and provides industrial centres of excellence for industry sectors to provide education and employment skills throughout the education journey that are directly linked to employment skills and experiences.

Financial Support

- 3.24. The main reason that housing benefit claimants have been migrating to Universal Credit is because of a change in their employment. Housing benefit claimants that do migrate 'naturally' to Universal Credit receive an additional two weeks housing benefit payment to help households as they move to the new system. This money does not have to be paid back.
- 3.25. The Government has announced that, from July 2020, existing claimants in receipt of income based job seekers allowance and income based employment and support allowance will also receive two week 'run-on' payment when they move to Universal Credit.

- 3.26. If a claimant cannot manage their single monthly payment, they can request a change to the way in which they are paid – known as an Alternative Payment Arrangement. The DWP will assess whether such an arrangement is appropriate and will consider:
- arranging managed payments to a landlord
 - changing how often the claimant is paid if they are finding it difficult to budget monthly, they can ask to have their Universal Credit payment divided over the month so it is paid more frequently, for example, twice monthly or, exceptionally, four times a month
 - splitting the payment of an award between partners
- 3.27. From April 2019, the work allowance (the amount that can be earned before deductions are made from the Universal Credit payment) was increased, which meant that people who are eligible (those with children or have a limited capability for work) could benefit by up to £630.00 per annum.
- 3.28. A £10 million Universal Credit Transition Fund will be available to partner organisations, from April 2020, to run programmes targeted at helping vulnerable people (including disabled people, care leavers and those with mental health issues) make timely Universal Credit claim. The Government says that some people delay making a claim, and that the fund will support innovative ideas for engaging with vulnerable people early, helping them to make timely claims.
- 3.29. As discussed in previous reports, the Council also offers support to residents through the Council Tax Reduction (CTR) scheme, Discretionary Housing Payments (3.40), the Fuel Payments Scheme and the Assisted Purchase scheme.
- 3.30. Changes were incorporated into the CTR scheme for 2018/19 to mitigate the impact of Universal Credit on CTR administration and to ensure residents could maximise their entitlement; including using the Universal Credit notification from DWP to assess eligibility without the resident having to make a claim, and changes in income are processed automatically without the need for the claimant to provide evidence – making adjustments to claims more timely and accurate.
- 3.31. The Council meets the cost of the Fuel Payments Scheme, run in conjunction with participating debt advice services. The scheme provides financial assistance in the form of Fuel Top Ups for those people who have a fuel meter up to a maximum of £80 per year, one off contributions of up to £300 towards fuel arrears for those with a large bill, and payment of the £90 Debt Relief Order administration fee for suitable cases.
- 3.32. The Assisted Purchase Scheme provides an interest free loan (682 by February this year) to help applicants obtain essential furniture or white goods, both new and pre used. The amount loaned is based on the applicant's ability to make repayments which are of a nominal weekly or monthly amount. Participating partners include Newlands, British Heart Foundation, CHAS and Sue Ryder.

Impact on Claimants

- 3.33. As previously reported, new claimants have a five week wait until they receive their first Universal Credit payment. Managing financially during this period can be difficult, and these difficulties can be exacerbated if the payment is delayed or they

only receive a partial payment.

- 3.34. DWP say delays and partial payments are invariably due to claimants failing to provide, in a timely manner, the right information so that their claim can be accurately assessed. Locally, Jobcentre Plus says it is working with claimants to ensure that delays in completing the application process are minimised. At the time of the last report to this committee, 80% of new claimants received their full payment on time; latest figures show that this has improved to around 84%, and that 98% of all claimants received full or partial payment on time.
- 3.35. For those that do not receive their first Universal Credit payment on time, or only a partial payment, budgeting becomes increasingly difficult. Any increase in debt or rent arrears is likely to increase demand for support from debt advice services; and from other support services across the district.
- 3.36. Since October 2018, the Homelessness Reduction Act places a duty on jobcentres in England to offer to refer a person who presents as homeless or threatened with homelessness to the local authority of their choice in England, with the claimant's consent. The DWP can apply a temporary easement to allow the claimant to secure stable accommodation.
- 3.37. The Council's Housing Options Service report that they haven't seen any changes in type and numbers of homeless presentations (either in the private or social housing sector) since the Universal Credit rolled out. Since the introduction of the new duty, Housing Options have been receiving regular alerts from Jobcentre Plus. The relationship is very positive and briefings were recently delivered at staff Jobcentre Plus team meetings.
- 3.38. Rent arrears, amongst those in receipt of Housing Benefit, is not a new phenomenon. Housing Benefit is paid in arrears, creating a 'technical debt' of up to four weeks. Moving to Universal Credit, which is paid monthly, will increase this 'technical debt' to some degree. In addition, tenants can accrue arrears in cases where their rent is greater than the amount of Housing Benefit payable and they fail to make up that difference.
- 3.39. The Council can help with housing costs for those in most need by way of a Discretionary Housing Payment (DHP). In general terms the policy aims in regard to awarding a DHP haven't changed with the introduction of Universal Credit. However, because some applicants have found arrears accumulating due to the longer period for Universal Credit payment, a degree of flexibility both in value of awards and the periods of awards is being taken. By February this year, 717 Universal Credit claimants have received support.
- 3.40. Some Registered Providers have introduced a rent-in-advance policy for Universal Credit claimants to mitigate this. Considering the costs associated with new tenancies (e.g. furniture, carpets, decorating etc.) having to pay rent in advance can place a significant burden and they could be at risk of not being able to meet their financial obligations.
- 3.41. The risk of increased rent arrears has been one of the main criticisms of Universal Credit. Currently, Universal Credit is paid to claimants on a monthly cycle, while

the housing costs are paid to landlords every four weeks. This discrepancy makes housing cost payments difficult to monitor, and housing cost payments are often received well after Universal Credit benefit payments – creating rent arrears difficulties for both the Landlord and the Tenant.

- 3.42. The DWP has confirmed that it has started a “small-scale test” that will see the payment of a claimant’s ‘managed payment’ go to landlords at the same time the claimant is paid their Universal Credit payment. If successful, this new system will be rolled out to all social landlords in early 2020.
- 3.43. Incommunities have undertaken an analysis of the arrears of tenants in receipt of Universal Credit; a summary of which is provided in Appendix 2. Their analysis shows that customers go into or further into debt initially and then this stabilises and reduces over time.
- 3.44. Customers previously in credit are seeing their credit balance erode. Debts for other services also become a bigger problem for more customers. Managing Council Tax, utility bills and other household expenditure is proving challenging for many customers used; many of whom have been used to not having to handle cash for rent and have a two weekly payment cycle for living costs.
- 3.45. The Council is working with Incommunities to establish ways of working that ensure resident’s joint indebtedness is taken in to account.
- 3.46. It is clear that customers that have small amounts of savings to make an initial rent payment and those that have some budgeting skills are far less likely to get into debt or go further into debt than those who have no access to initial funds to pay an initial month’s rent.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1. Current expectations are that the housing benefit caseload will continue to reduce so that by September 2024, at the latest, there will be no working-age claimants. To date claim numbers have reduced from 38,283 in April 2018 to 32282 in January 19 and to 27,080 in January 2020. Housing Benefit administration funding has consequently reduced from £1,911,684 in 2018/19 to £1,612,423 for 2020/21 and will, therefore, also reduce further in subsequent years. Housing Benefit administration funding will, therefore, also reduce. This may be off-set to some extent by an increase in administration funding for increases in workload created by Universal Credit.
- 4.2. The reduction in the housing benefit caseload has also reduced the administration requirement; and will reduce further as working-age claimants move to Universal credit. However, as discussed in the previous Universal Credit report, Council Tax Reduction processing has changed as a consequence of Universal Credit, increasing the administration requirement. This increase has, to an extent, mitigated the reduction in housing benefit administration.
- 4.3. The full, longer-term implications for staffing are not yet known; as these become clearer and better understood, consultation will take place with trade unions and

affected staff. Staffing reductions to date have been managed through vacancy control.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES⁹

- 5.1. The Council is working closely with Citizens Advice to ensure that provision under the new Help to Claim service is well embedded and that residents get the support they need to make and maintain their Universal Credit claim; and to be better able to budget and manage monthly payments.

6. LEGAL APPRAISAL

- 6.1. The primary legislation enabling the introduction of Universal Credit is contained in the Welfare Reform Act 2012.
- 6.2. There is no statutory requirement for the Council to participate in the development and delivery of support arrangements for residents affected by the introduction of Universal Credit.
- 6.3. Section 17 of the Children's Act 1989 places a duty on Local Authorities to safeguard and promote the welfare of children in need. Those unable to move into work may not be able to mitigate the impact of the welfare reforms that reduce entitlement to benefits. This could increase demand for support from Council services and other providers.
- 6.4. The Council can provide financial support for certain housing costs. The legislation enabling the payment of Discretionary Housing Payments by the Council is contained in the Discretionary Financial Assistance Regulations 2001.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

There are no Equality and Diversity issues for the Council arising from the introduction of Universal Credit as this is a Government scheme.

7.2 SUSTAINABILITY IMPLICATIONS

None

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

None

7.4 COMMUNITY SAFETY IMPLICATIONS

None

7.5 HUMAN RIGHTS ACT

There are no Human Rights issues for the Council arising from the introduction of Universal Credit as this is a Government scheme.

7.6 TRADE UNION

The Revenues and Benefits Service has made changes to the staffing structure;

including changes made within Benefits administration reflect the impact of Universal Credit on current and expected future workloads. This process complied with Bradford Council's policies and procedures on Trade Union consultation and workforce change. The trade unions will continue to be kept up to date.

7.7 WARD IMPLICATIONS

None

**7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS
(for reports to Area Committees only)**

N/A

7.9 IMPLICATIONS FOR CORPORATE PARENTING

None

7.10 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

N/A

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

N/A

10. RECOMMENDATIONS

That Corporate Overview and Scrutiny Committee;

- note progress made in the development of arrangements to support residents, and in responding to adverse impacts on Council service delivery
- consider the issues raised in this report, the likely impacts on the district's residents, the Council, and other providers and agencies and provide any comments and views for consideration by the local delivery partnership

11. APPENDICES

- Appendix 1: Help To Claim
- Appendix 2: Impact of Universal Credit on Incommunities Tenants

12. BACKGROUND DOCUMENTS

- CO&SC Report, 1 December 2016
- CO&SC Report, 25 January 2018
- CO&SC Report, 14 February 2019

Help To Claim

The Citizens Advice's Universal Credit Help to Claim service was set up hurriedly all over the country in April 2019. In Bradford, the plan to deliver the service was to have 2 telephone workers and 5 face-to-face advisers working in the 2 DWP offices in Bradford, Britannia House in Bradford and Keighley Town Hall and Keighley DWP.

Bradford Metropolitan Council continued to support the delivery of the service by not only providing public access to a bank of computers and free-phones in Britannia House and Keighley Town Hall but also the staff to assist clients with making digital claims for UC.

It was recognised by BMDC that although their staff had assisted with claims for UC in DWP in the Bradford District from April 2018-2019, they did not have the in depth benefits knowledge to deliver the help to claim service. So, in the local authority access points for UC Citizens Advice are able to give advice and where appropriate Council staff are available to help with making a digital claim.

As many will know, many people will not necessarily be better off claiming Universal Credit. Some will be better off on staying on legacy benefits such as Jobseekers Allowance, Income based Employment and Support Allowance, Income Support and child-tax credit and those mixed aged couples (one above pension age and one working age) already claiming Pension Credit. Advisers will need to know how to do better off calculations between legacy benefit and UC, and be able to advise clients how to prepare for and make a digital claim. This involves having all the information to make a claim for UC, time limits for verifying ID, signing the Claimant Commitment and advising the client on what work commitment UC is likely to want from them.

UC Advice covers a whole range of practical problems from how to get paid if a person doesn't have a bank account or ID documents, often the case for homeless people, or do not have a mobile, to how much benefit will be paid, how to get an advance payment, how much housing costs will be paid, how earnings will be assessed under the UC system, how the self-employed are assessed under UC and among many other issues, advising and assisting European clients through the habitual residence test and right to reside to see if they are entitled to claim UC.

Under the help to claim Universal Credit service funded by the Government through the DWP, there is a deliberate 'no wrong way to contact' the help to claim service policy. Both face to face advisers and a national telephone line are funded until the end of March 2020. The national advice line is able to take any call to the service from England or Wales and is able to either fully advise and assist the client with their UC claim on the phone, or refer the client on to the local Citizens Advice for assistance and access to make a digital claim. The local area DWP has the ability to refer into the local Citizens Advice telephone task list for clients who have already claimed but need assistance in completing it.

In Bradford, face-to-face advisers are available in Britannia House and Westfield House (DWP) and in Keighley Town. In each location, there is one adviser who is able to deliver 4 appointments a day. There are two workers on the help to claim national telephone line and a further telephone worker based in Keighley who gives advice by appointment to clients who have come through the local office in Bradford or Keighley.

The most vulnerable clients are those that have mental health or physical problems, language problems and manage and communicate with a work coach through an online 'journal'. These clients are assisted to claim over the telephone by the DWP helpline and then managed by the local DWP through text or telephone by their work coach. If the client isn't able to communicate over the phone to make a claim, then the DWP will arrange a home visit.

If a referral comes from another Citizens Advice, the Bradford UC telephone workers have to attempt to contact the client 3 times, over 3 days, to either give further advice or arrange face-to-face appointments to assist with the claim. The UC team, including the telephone advisers, are able to fully advise and assist vulnerable clients by contacting the DWP helpline through a priority line and assist the client through the UC telephone claim line (by use of conference call). All UC staff have immediate access to interpreters via the telephone.

As with most new projects, the UC team wasn't fully operational until September 19. There were 2 rounds of recruitment, one in March 2019 and one in June 2019. The initial training of the original staff took 2 months to June 19. The training of the 3 members of staff also took about 2 months and completed by August 19. After another member of the team leaving, the UC team of 6 was fully operational by September 19

To the beginning of February 2019, the service has advised a total of 1,941 *new* clients. This does not include clients who have had two or three appointments to help with their claim. The telephone service has advised and assisted just over 507 clients. Some 233 clients have been assisted via webchat. Face to Face advice and digital assistance has been given to 1201 clients at three locations in the city, helping people who are the most vulnerable and those that have the most complex need in the city.

Council Advice Officers have supported 1600 customers with digital assistance since April 2019, primarily in Britannia House, they have also answered over 3100 enquiries relating to UC

Impact of Universal Credit on Incommunities Tenants

Incommunities have undertaken an analysis of their tenants to examine the impact Universal Credit has had on rent arrears. 4,829 Incommunities customers are claiming UC; this is over 40% of all working-age customers expected to ultimately claim UC. Benchmarking with 37 other organisations nationally shows this is one of the highest rates of migration when comparing claimants to customer base.

The table below shows the starting position at the time a customer makes accliam for UC. 62% of the group had pre-existing debt with an average balance at Universal Credit application of £799.

BALANCE STATUS	No.	AVERAGE BALANCE @ APPLICATION	% of claimants
IN ARREARS WHEN APPLIED	2,856	£799	62%
IN CREDIT WHEN APPLIED	1,777	£105CR	38%
TOTAL/ AVERAGE	4,633	£571	100%

Analysis shows that 46% of customers now have a worse rent balance than at the time of their Universal Credit application.

Rent debt statement	Number of households	% of applicants
Decreasing debt or no change	2271	54%
Increasing debt	1962	46%

The table below show the balance of customers at each month anniversary of their Universal Credit claim.

Customer Group profiled	Rent debt statement	Number of households	Average change in rent debt	
First 1,000 UC applications	Decreasing debt	473	-£376	60%
	Increasing debt	309	£603	39%
	No change	3	£0	0%
First 1,000 UC applications Total		785	£11	19%
Next cohort of UC apps - 1k+	Decreasing debt	1765	-£325	51%
	Increasing debt	1653	£674	48%
	No change	30	£0	1%
Next cohort of UC apps - 1k+ Total		3448	£157	81%
Grand Total		4233	£130	100%

Analysis shows that customers go into or further into debt initially and then this stabilises and reduces over time; this can be evidenced when looking at the pattern of the initial 1,000 claimants against the overall group. Customers previously in credit are seeing their credit balance erode. Debts for other services also become a bigger problem for more customers; managing Council Tax, utility bills and other household expenditure is proving challenging for many customers used; many of whom have been used to not having to handle cash for rent and have a two weekly payment cycle for living costs. It is clear that customers that have small amounts of savings to make an initial rent payment and those that have some budgeting skills are far less likely to get into debt or go further into debt than those who have no access to initial funds to pay an initial month's rent.

This analysis confirms initial modelling which shows that short-term collection rates will decrease but this will recover with a higher level of base customer debt.



**Report of the Strategic Director of Place to the meeting
of Corporate Overview and Scrutiny Committee to be
held on 12th March 2020**

AG

Subject:

**PROGRESS REPORT ON THE PREVENT STRATEGY IN THE BRADFORD
DISTRICT**

Summary statement:

**This report outlines the approach to delivering the national Prevent strategy in the
Bradford district and highlights work that has taken place over the last 12 months.**

Steve Hartley
Strategic Director – Place

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Portfolio:

Safer and Stronger Communities

Overview & Scrutiny Area:

Corporate

1. SUMMARY

This report outlines the approach to delivering the national Prevent strategy in the Bradford district and highlights the work that has taken place over the last 12 months.

2. BACKGROUND

- 2.1 On 21st March 2019 the Corporate Overview and Scrutiny Committee resolved that the progress on work undertaken in implementing the Prevent agenda in Bradford and its approach to supporting vulnerable people, be acknowledged. .
- 2.2 Prevent is a distinct part of the Government's Counter Terrorism Strategy, CONTEST. It focuses on early intervention through strategies which reduce the likelihood of individuals supporting a violent extremist ideology or becoming terrorists. The aim of the *Prevent* strategy is to reduce the threat to the UK from all forms of terrorism, by stopping people becoming terrorists or supporting terrorism.
- 2.3 Since 2019 the UK has been subject to three terrorist attacks. Three people were stabbed in a shopping centre in Manchester in October 2019, while in London, two people were killed in the London Bridge attack in November 2019 and three people were stabbed in Streatham in February 2020. Since 2017, the police and security services have thwarted 24 terrorist plots, 16 Daesh/AQ inspired plots and 8 extreme right wing inspired plots. The terrorist threat is rapidly evolving, with much radicalisation taking place online. 'Low tech' attacks involving vehicles and knives are quicker to plan and deliver. The threat does not just come from organised terror groups but from 'lone actors' who, motivated by hate ideologies, work independently to carry out attacks.
- 2.4 Following the 2017 attacks, the Government ordered an independent review of the Counter Terrorism Strategy CONTEST of which the Prevent strategy is a part. The review found CONTEST to be well-organised and comprehensive. However, the review prompted a number of key changes, designed to disrupt terrorist threats in the UK earlier, to take account of the scale of the threat and the speed at which plots are now developing. Many of these changes were incorporated into the Counter Terrorism and Border Security Act 2019.
- 2.5 The Act streamlines the process for referring an individual thought to be at risk of being drawn into terrorism under the Prevent programme to a Channel panel so that they can get the help and support needed to turn them away from radicalisation. In addition, new programmes to rehabilitate offenders under the Terrorism Act, re-enforcing safeguarding at the heart of Prevent and an enhanced response to the growing threat from far right extremism, have all come out of the review.
- 2.6 The extreme far right is successfully tapping into political dis-engagement in society, with a narrative of 'betrayal' and 'traitors' often focusing on elected representatives. There is a continued increase in internationalisation of ideas, tactics, money and collaborative working with the adoption of the 'free speech' narrative enabling the far right to deflect from their own extremism and attract a

more mainstream audience. The far right has not gained significant traction in the district but this is the fastest growing risk in our society, especially given its online influence. Individuals can be very vulnerable to the on-line narrative.

- 2.7 Around 900 people of national security concern travelled from the UK to engage in the conflict in Syria and Iraq. Of these, approximately 20% are believed to have been killed in that conflict, and around 40% have returned to the UK. The vast majority of those returned are deemed to be of low security concern. It is assessed that many of the most dangerous individuals remain in Syria. The Home Secretary has made it clear that he will use all legal powers available to prevent the return to the UK of those who have travelled to support terrorist organisations abroad.

3. OTHER CONSIDERATIONS

- 3.1 An Independent Review of the national Prevent programme began on 12th August 2019. At time of writing this is due to report by August 2020, although the Chair of the review, Lord Carlile, stood down in December, following a legal challenge over his appointment, so the future of the review is uncertain. Critics have been calling for the review for some time and Bradford Prevent welcome the independent scrutiny and have a plan in place for when Bradford is called to give evidence to the Review.
- 3.2 Bradford Council and partners have always sought to tailor the Prevent programme to the needs of the District's communities, providing grass roots projects to help build resilience and to ensure support is offered to vulnerable people of all ages and backgrounds. We have continued to make efforts to engage communities and elected members and to build awareness of and engagement in the programme. This has been welcomed by all.
- 3.3 Recent terror attacks in November 2019 in City of London and February 2020 in Streatham, both by lone actors, have led to emergency legislation designed to end the release of people convicted of terrorism offences halfway through their sentence has been presented to Parliament and is awaiting Royal Assent. Under the government's proposals, people given a fixed or determinate sentence for a terror-related offence would be freed only with the agreement of the Parole Board and after serving at least two-thirds of their term. The measures are expected to become law by the end of the month.

3.3 PREVENT IN THE BRADFORD DISTRICT

Bradford Prevent Delivery

- 3.3.1 The programme in Bradford has been made transparent with local Prevent Delivery Plans being made available to the public. There has also been significant engagement with the local democratic framework via regular reports to the Corporate Overview and Scrutiny Committee.
- 3.3.2 Elected members have been positive in attending Prevent training sessions in the district. This not only allows for elected members to contribute ideas on delivering Prevent but enables them to take a greater community leadership role and adds transparency and accountability to the local agenda. To date, 57 elected members

have attended training/awareness sessions, with the most recent session in June 2019 being attended by 16 elected members. In addition to this, an event to showcase the work of the Safer and Stronger teams, including Prevent, was attended by 36 elected members in February 2020.

- 3.3.3 A community roundtable event was delivered very successfully in September 2019 in the Central Hall Keighley. A further 3 events are planned for delivery before the end of this financial year and this will mean that all constituencies will have had the opportunity to attend a roundtable in the last two years. These events are organised in partnership with the Area Coordinator's Office and include local and voluntary community organisations, faith establishments and local residents. This has proved a successful way to engage at a grass roots level. There are many misconceptions around Prevent and this provides a forum for community members to hear what delivery actually looks like on the ground.
- 3.3.4 Under the Prevent strategy the local authority and partners develop projects to reduce the risk of people becoming involved in terrorist activity. Funding granted for the 2019/20 period was £343 598. The full list of funded projects can be found at Appendix A. Most projects are community and education based, focusing on the key risks in our district. Some of the key work is listed below:

Mothers Against Radicalisation: A six module programme is delivered to educate and support mothers on understanding the digital world and its impact and danger, safeguarding children and young people from online grooming and radicalisation. Mothers will also be equipped with the knowledge of the signs and symptoms of radicalisation and how to challenge and seek support. 50 women of different backgrounds have taken part in the programme this year with excellent feedback and a ripple effect into communities. This is an established group and now has an Ambassador's Group who are instrumental in passing on their learning to communities and working to raise awareness of Prevent related issues.

Bradford Hate Crime Alliance: This project was well regarded in the Prevent Peer Review and is centred on supporting individuals at risk of radicalisation through one to one mentoring and support. The project delivers training in schools and community settings to encouraging critical thinking and link individuals to appropriate support. To date this year the project has delivered 167workshops and worked with 2132 participants.

Supplementary Schools Against Radicalisation: Bradford district has over 100 madrassah's with many thousands of our young people attending 5 or 6 days per week. The project supports Imam's/teachers with the skills to coherently challenge the Daesh narrative, essential in building resilience in young people and the confidence/knowledge to seek appropriate support. The programme this year has so far delivered 46 workshops to 685 participants in 14 Madrassahs, with a further 34 sessions planned before the end of the financial year.

Safeguarding Against Violent Extremism for school staff: A bespoke course that focuses on developing leadership, communication and activism skills, underpinning key Prevent messages and enabling the embedding of these values in school. The sessions are bespoke to individual schools' needs, activity based

and interactive. The sessions will enable staff to facilitate students to discuss relevant issues in a safe environment, develop counter narratives and challenge extremist thought. They will use this to communicate to the school community and make changes according to their needs, thus building resilience to extremism throughout the whole school. To date this project has worked with 31 teachers from schools across the district.

Sharing Voices: The project works with individuals from BME/Muslim backgrounds who have mental health and special educational needs vulnerability (Asperger's/Autism) and are at risk of extremist radicalisation. It also runs community awareness raising seminars in relation to Mental Health/SEN and vulnerability, as well as delivering a training and development programme for Mental Health and SEN Practitioners in relation to mental health/SEN and extremist radicalisation. They have delivered to 122 people so far this year.

Small Steps: This project delivers sessions to some of our most marginalised young people in white communities. The sessions are in schools, PRUs and to youth groups primarily and address staff and young people. They provide counter narratives and a sustainable response to the growing far right threats we face as a district. Sessions have not yet been delivered but all 20 planned sessions are fully booked up for the rest of the year and it is anticipated they will reach 1800 people.

- 3.3.5 Bradford Prevent has commissioned a company to do an independent evaluation of three of its long standing projects. This is due to be presented at the end of March and will look at the overall effectiveness of each project and make recommendations to improve their effectiveness, if applicable. It will also provide tools to aid accurate reporting of delivery.
- 3.3.6 From the outset, Bradford Council has prioritised education as one of the key foundation stones in the battle against extremism. The internet, and social media specifically, has opened up new ways to promote extremism. Online radicalisation is identified as an area for a priority response. In addition to our funded projects, the Prevent Education Officer has delivered a range of sessions that develop critical thought, understanding of citizenship, supporting tolerance and providing counter narrative to extremist ideologies. These sessions have been delivered in schools, PRUs, youth groups, children's homes and to Designated Safeguarding Leads across our district.
- 3.3.7 A key part of the Prevent strategy is the "Channel" safeguarding scheme. The local authority leads a panel of safeguarding professionals including police, social workers, NHS staff, schools and the justice system to identify those at risk of being drawn into terrorism, assess what the risk might be and then develop tailored support for those referred to them. This could range from mentoring to things like confidence building, managing stress or drug and alcohol programmes. Participation in Channel is voluntary. Bradford Prevent undertook a review of the Terms of Reference of the Bradford Channel Panel and these were shared and agreed by the CONTEST Board in January.
- 3.3.8 Of the 561 individuals nationally who received Channel support, 254 were Referred for concerns related to far right extremism and 210 were referred

for concerns related to Daesh/AQ related extremism. This is the first time that Far Right extremism is the highest figure. Due to the small numbers of participants and the voluntary nature of Channel, it is not possible to give local detail on Channel referrals. The possibility of being identified may discourage some people from participation.

- 3.3.9 To support understanding of safeguarding processes and to help increase confidence in staff to recognise, respond and, where appropriate, to refer concerns around extremism, training is available to staff through the 'Workshop to Raise Awareness of Prevent' (WRAP). Using actual UK case studies of extreme right-wing and Daesh extremism, the course explores factors which may contribute to an individual's susceptibility to a terrorist ideology. Feedback strongly indicate that WRAP is an easy to understand and non-alarmist method of raising awareness of Prevent. To date, over 20,000 staff in the District have received WRAP training.
- 3.3.10 The Prevent team across the Police and Council has developed a network of 'Prevent Champions' who will lead on the safeguarding function and be kept informed of current patterns of extremism. To date the network is functioning in Bradford Police, across schools and has been introduced within CBMDC.
- 3.3.11 Guidance is being prepared for places of worship to support them in minimising safeguarding risks and keeping congregations safe. This will include advice on what to do if contacted by a far right group, how to respond to hate crime and where to access community safety support.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 There are no direct costs attributable to Bradford Council in relation to the engagement of the Prevent Coordination function. All funding for this work is provided by a Home Office annual grant.
- 4.2 A central government grant of £343 598 was made to Bradford Council in 2019/20 to fund Prevent work in the District. Of this £181 540 is supporting relevant posts, and their on-costs, including a Local Authority Prevent Co-ordinator, Prevent Engagement Officer, Prevent Education Officer and Administrative support for the delivery of Prevent work. An outline of the work undertaken by the Prevent team at Bradford is attached as Appendix B. The remainder of the funding supports delivery of projects which contribute to delivering key Prevent objectives in the District. Bradford has secured funding to deliver six projects in 2019/20 at a total cost of £160 058 (see Appendix A).
- 4.3 Partners across health, education, probation and the Police have dedicated resources to ensuring that safeguarding processes are in place and where appropriate, that education services seek to steer people away from extremism and towards a more cohesive society

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 Governance - Local delivery of the strategy is overseen through the Bradford CONTEST governance mechanism, see (appendix two). The structure involves

partnership at all levels with a range of agencies needed to ensure that we successfully deliver CONTEST in Bradford and the Prevent Strategy within this. Partners should be commended for the commitment and resources they have dedicated to making this structure an effective one.

5.2 Two strands of the CONTEST Strategy, Protect and Prepare, deal with emergency planning, civil contingencies and business continuity. Separate plans are in place for the delivery of this work.

5.3 Links with CONTEST governance and the Council's Safer Communities Partnership have been strengthened with an annual report being delivered and a new performance framework agreed

6. LEGAL APPRAISAL

6.1 The Counter Terrorism and Security Act 2015 puts the Prevent programme on a statutory footing and makes delivering the Channel scheme a legal requirement. Specifically, the Act:

- Creates a new duty on certain bodies to have due regard to the need to prevent people from being drawn into terrorism. The duty will apply to bodies including local authorities, the police, prisons, providers of probation services, schools, colleges, and universities.
- Allows the Secretary of State to issue guidance to those bodies on how the duty should be fulfilled.
- Gives the Secretary of State power to direct a body to take certain action, which would be used to enforce compliance where the Secretary of State is satisfied that the body has failed to discharge the duty.

6.2 The Channel scheme being statutory has:

- required local authorities to ensure a multi-agency panel exists and chair the panel;
- required the panel to develop a support plan for accepted cases and signpost to other support where cases are not accepted;
- ensured consent is sought prior to support being provided;
- placed a duty to cooperate on panel partners;
- required partners to pay due regard to guidance issued by the Secretary of State;
- and allowed the Secretary of State to indemnify intervention providers that provide ideological/ theological support for the Channel programme.

6.3 The Counter Terrorism and Border Security Act 2019 enables local authorities, in addition to the police, to refer an individual at risk of being drawn into terrorism for discussion at a Channel panel. At the moment, this power is only available to the police. To achieve this change, the Act amends sections 36 and 38 of the Counter Terrorism and Security Act 2015.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

- 7.1.1 Despite the increased emphasis on far right extremism, the current assessment of threat, harm and risk indicates that the main threat to UK is through terrorism inspired by Daesh or groups with a similar ideology.
- 7.1.2 Threat conditions can change very quickly but the context which shapes Prevent delivery is focused where risk actually exists. This is evidence based and not influenced by propaganda or media reporting but using the information that is available across agencies.
- 7.1.3 Partners across Bradford District work hard to engage communities in safeguarding whilst at all times ensuring that any actions are in line with equality and diversity policies.

7.2 SUSTAINABILITY IMPLICATIONS

There are no sustainability implications apparent.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

There are no Greenhouse Gas implications apparent.

7.4 COMMUNITY SAFETY IMPLICATIONS

- 7.4.1 The Prevent Strategy for Bradford District is central to reducing the threat of terrorism and extremism through a partnership structure engaging a wide range of agencies including West Yorkshire Police
- 7.4.2 Prevent sits within the context of the District's Community Safety Plan and reports annually to the District's Safer Communities Partnership. Tackling the threat to community safety and harmony is central to Prevent delivery in the district.

7.5 HUMAN RIGHTS ACT

- 7.5.1 Terrorism has an impact on human rights, in particular the rights to life, freedom, respect and expression. Terrorist acts can destabilise Governments, undermine civil society, jeopardise peace and security, threaten social and economic development, and can affect the strength and resilience of our communities.
- 7.5.2 The Prevent Strategy provides a means for developing our partnership arrangements and ensuring we build resilience in the community and put in place effective counter terrorism measures.

7.6 TRADE UNION

There are no trade union implications apparent

7.7 WARD IMPLICATIONS

The nature of patterns of extremism in the District mean that over time risk will vary across the district, whether this is extreme right wing, Islamist or other. This will impact on the levels of engagement required to mitigate any emergence of extremism and can change. Prevent work, however, does take place widely across the district, for example, through education programmes in schools.

7.9 IMPLICATIONS FOR CORPORATE PARENTING

None apparent within the context of this report.

7.10 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

None apparent within the context of this report.

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

Corporate Overview and Scrutiny Committee to consider the delivery of Prevent Work across Bradford district and make any recommendations for further Consideration.

10. RECOMMENDATIONS

The Corporate Overview and Scrutiny Committee acknowledge the progress on work undertaken in implementing the Prevent agenda in Bradford and its approach to supporting vulnerable people.

11. APPENDICES

11.1 Appendix A – Prevent Projects delivered in 2019-20

11.2 Appendix B – Roles and Responsibilities of the Bradford Prevent Team.

12. BACKGROUND DOCUMENTS

Corporate Overview & Scrutiny Committee, 21st March 2019

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Bradford Prevent Projects 2019/20

Appendix A

Organisation	Project Name	Description	Key Deliverables	Outcomes
Empowering Minds	Empowering Mothers Against Radicalisation (£21,550)	The project will empower mothers to stand against Radicalisation and Grooming. Support mothers to understand the digital world its impact and dangers on inquisitive minds. Safeguard children and young people on line from Radicalisation and Grooming. Equip mothers with the knowledge of signs and symptoms of Radicalisation and on line grooming, address and implant how to challenge and address this.	6 courses will be delivered that each last six weeks	The project will equip mothers with the knowledge of the signs and symptoms of Radicalisation and online grooming, address and implant how to challenge and address this.
Bradford Hate Crime Alliance	Community Support Project £60,000	The Project has been developed to support young people to steer away from extremist ideas, both on-line and through street culture. It is a community-led project to help parents and young people to stay safe from extremist influence. The project will empower young people to explore alternative methods of raising grievances, objections and protest within the rule of law and not rely on those individuals or groups peddling a dangerous and violent agenda. • The Purpose of the project is to help young people to gain the confidence and ability they need to develop within legal means the right of free expression, advocacy and representation skills needed to participate in the democratic and political arenas of our society. - Support channel processes providing additional intervention support to channel cases and individuals who don't meet the channel threshold.	20 Individual referrals, 400 parents in groups of up to 20, and 10 schools to have presentations with 1,000 pupils benefitting. 100 professional benefitting from Prevent training on channel and referral of cases	The project will encourage critical thinking and support individuals with conflicted thoughts to consider their views in light of the counter narratives. The one to one mentoring will allow the building of trust and confidence of vulnerable individuals.
QRTS	Supplementary Schools Against Radicalisation £30,350	An anti-radicalisation and extremism training programme with madrassa teachers and students that builds on the link between Madrassah and Secondary school. The work ensures a consistent approach to the counter narrative and increases understanding of	50 x sessions for madrasa students, 10 workshops for staff, 10 sessions for parents, 5 assemblies	This project encourages critical thinking when religious texts and traditions are used and to check authentic sources and interpretations and will use theological examples to dispel extremist narratives

		radicalisation by increasing the knowledge and awareness of the causes and signs of radicalisation and the appropriate support and actions to take.		
Connectfutures	Safeguarding Against Violent Extremism £8,000	A bespoke course that focuses on developing leadership, communication and activism skills, underpinning key Prevent messages and enabling the embedding of these values in school. The sessions are bespoke to individual schools' needs, activity based and interactive.	6 workshops	The sessions will enable staff to facilitate students to discuss relevant issues in a safe environment, develop counter narratives and challenge extremist thought. They will use this to communicate to the school community and make changes according to their needs, thus building resilience to extremism throughout the whole school. To date this project has worked with 31 teachers from schools across the district.
Sharing Voices	Mental Health and Radicalisation £21,000	The project works with individuals from BME/Muslim backgrounds who have mental health and special educational needs vulnerability (Asperger's/Autism) and are at risk of extremist radicalisation. It also runs community awareness raising seminars in relation to Mental Health/SEN and vulnerability, as well as delivering a training and development programme for Mental Health and SEN Practitioners in relation to mental health/SEN and extremist radicalisation. They have delivered to 122 people so far this year.	15 one to one interventions (100 x 1hr sessions), 12 x safe space sessions (120 young people), 3 x community stakeholder events (450 people), 4 x practitioner events (60 people)	The project provides de-radicalisation interventions with at risk individuals and lone actors, undertakes intensive interventions with at risk individuals (i.e. lone actors) , develops community resilience through awareness raising, works with agencies and institutions in particular mental health teams and Special Educational needs schools and service providers
Small Steps	Creating Positive Change - Combined Awareness and Counter Narrative to Far Right £19,158	This project delivers sessions to some of our most marginalised young people in white communities. The sessions are in schools, PRUs and to youth groups primarily and address staff and young people. They provide counter narratives and a sustainable response to the growing far right threats we face as a district. Sessions have not yet been delivered but all 20 planned sessions are fully booked up for the rest of the year and it is anticipated they will reach 1800 people.	10x 1 hour session with 1500 KS4 students – 8340 2x Practitioner sessions – 2148 Area mapping and Practitioner Support - 6900 Bradford City Comms support – printing costs£1000 Armed Forces support costs – venue hire / refreshment £500	The programme will reduce the risk of far right lone actors and build resilience to engagement with far right groups and social media narratives. It will allow participants to disaggregate current political discourse from a far right hate narrative. Grass roots community and youth workers will be equipped to challenge far right approaches on an ongoing basis.

Appendix B

Roles and responsibilities in Prevent in Bradford

Role	Responsibilities
Prevent Coordinator	<p>The Coordinator oversees the Prevent strategy and the Prevent programme in the Bradford district. They are instrumental in creating and maintaining partnerships across the district and engaging with sectors and communities to better understand their concerns and the risks related to extremism and radicalisation.</p> <p>The Coordinator provides support and guidance, as well delivering training and programmes across the district. They work with Elected Members, Council Officers at all levels of the organisation, senior representatives of other agencies, private sector and community organisations, to raise awareness of the various Prevent related risks in our society and how we can build counter narratives to these. Training is offered in how to have difficult conversations, the dangers of fake news and conspiracy theories and also on how to build critical thinking.</p> <p>Strong partnerships mean that the Coordinator has a strong awareness of the Prevent related risks in our society. They use this knowledge to bid for funding from the Home Office. They ensure that this funding is spent on resources, projects and events that target the main Hate Crime and Prevent related risks in our society and build resilience towards extremist narratives. They also ensure that the Prevent team is supporting and facilitating this work and adding to it with their own expertise and knowledge.</p> <p>The Coordinator has developed a Prevent Champions network which is growing steadily and shares good practise and resources across the district.</p>

	<p>The Coordinator is an active member of the Channel Panel and provides advice and support to partners across the district with regard to Prevent safeguarding matters.</p>
<p><u>Prevent Education Officer</u></p>	<p>The Prevent Education Officer (PEO) is responsible for supporting schools and all education establishments and those that work with young people, in fulfilling their Prevent Duty.</p> <p>They deliver Prevent training to schools children’s homes and youth worker staff across the district. They also deliver various training packages to staff and pupils regarding how to have difficult conversations with young people, the importance of critical thinking, the dangers of fake news and conspiracy theories, as well as workshops for students transitioning to secondary school to stop judging on appearances.</p> <p>PEOs are instrumental in sourcing, designing and distributing resources for PSHE to build resilience to hate crime, extremist narratives and radicalisation. They provide advice and support to school staff to ensure that young people are provided with the opportunities and resources to explore ideas and understand the risks in our society and how they can protect themselves online and in everyday life. They also provide advice on the Prevent Duty in schools and how schools can best meet this in their policies, procedures and curriculum</p> <p>The PEO provides advice and training to schools and educational establishments regarding safeguarding the young people in their care and have an excellent collaborative relationship with schools, many of whom are part of our Prevent Champions network. This relationship means that they have an excellent understanding of the Prevent related issues in our schools and are able to advise on projects and support from Home Office funding that will meet these issues.</p>

<p>Prevent Engagement Officer</p>	<p>The Prevent Engagement Officer is instrumental in working with partners across the district to understand and gauge community sentiment. They work with local communities, voluntary and faith organisations to strengthen their understanding of Hate Crime and Prevent and safeguarding work and build trust and confidence in local structures designed to challenge hate and extremism.</p> <p>The Engagement Officer organises local roundtable events to engage with communities across the district. These events help the Prevent team to understand local sentiment and work with communities to raise awareness of risk and share the work that is going on across the district to combat this.</p> <p>The Engagement Officer also works with mosques and madrassas across the district, helping in the delivery of Prevent training and raising awareness of the hate crime and Prevent related risks in our society.</p> <p>Our strong community links mean that Home Office funded projects are delivered across the district. The Engagement Officer is instrumental in ensuring that these projects target the appropriate risks and are being delivered well and meeting their objectives.</p> <p>The Engagement Officer engages local councillors, making them aware of activity within their ward and they identifying appropriate community training programmes which will help build resilience and increase the capacity for communities to engage with others of a different background.</p>
<p>Business Support Officer (part time)</p>	<p>The Business Support Officer supports the Prevent team with their data and administration tasks to ensure that the District Prevent Plan is delivered smoothly. They provide support with data collection, budgets, administration and statistics to ensure that training, projects and workshops are delivered effectively and in a timely and professional manner.</p>



DRAFT Report of the Director of Place to the meeting of the Corporate Overview and Scrutiny Committee to be held on 12 March 2020.

AH

Subject: Progress report on People Can

Summary statement:

This report gives an update on the progress of People Can with information on projects and key outcomes on issues identified by our communities using a wider linkage to council and partners information and communication channels.

Steve Hartley
Director of Place

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Portfolio:

Neighbourhoods and Community Safety

Overview & Scrutiny Area:

Corporate

1. SUMMARY

This report gives an update on the progress of People Can with information on projects and key outcomes on issues identified by our communities using a wider linkage to council and partners information and communication channels.

2. BACKGROUND

- 2.1 "People Can" is an open invitation to our communities, neighbourhoods, villages, towns, individuals and organisations that make up the district to work together to do things differently, discover how we can all make a difference to our lives and the places we live in. It is a district wide approach that succeeds through collaborating with the Community Voluntary Sector (VCS), the business community and citizens
- 2.2 Bradford District has a strong and vibrant civil society sector with an estimated 5,316 voluntary and community groups, 30,000 regular volunteers and 100,000 occasional volunteers committed to making Bradford District a better place to live. Our People Can initiative is connecting more and more people to volunteering opportunities in which they can make a difference. We also support community organisations offering volunteering opportunities to provide valuable local services in challenging financial times. The People Can approach also provides a platform for communities to engage in neighbourhood activities through events and enabling them to self identify the key issues that they want our support with. This collective working of people in common causes brings down barriers to integration and cohesion in neighbourhoods, helps to strengthen our communications generally and improve environments where they live.
- 2.3 A report was presented to the Overview and Scrutiny Committee on the meeting of the 21 March 2019 by the Dept. of Place, Neighbourhood and Customer services on the People Can approach and more specifically around engagement. It outlined some of the wide range of work undertaken in the 12 months around the People Can approach and principles.

In the People Can report presented to Corporate Overview & Scrutiny Committee 21 March 2019 Members recommended:

(1)Progress to also include the Social Value of the People Can Programme

(2)The financing and resourcing of People Can

3. OTHER CONSIDERATIONS

- 3.1 People Can has supported a number of activities and projects over the last three years with a wide range of outcomes. Thousands of volunteers across the district are active citizens who give up their time and energy for local issues from environmental projects to looking after neighbours who need a little extra help. For an example of project activities and outcomes please refer to (Appendix A)

- 3.2 People Can is an initiative that encourages self help and communities to be at the forefront of residents finding local solutions to local problems. It has an enabling and facilitation role with guides, resources, campaigns and connections to business and networks that help communities solve local concerns. Its focus is acknowledging the role of community groups and individuals in improving the local environment and pride in their neighbourhoods. People Can highlights and shares good practice across the district and rewards local volunteering with the annual Community Stars Awards.
- 3.3 The People Can calendar of themed days or weeks has been shared with Bradford Councils Communication Team to further develop a joint communication strategy to strengthen People Can as a brand across the Council and also to the wider partners by sharing the same messages that by working together we can all 'Make A Difference'. This is already shared with the commissioned VCS infrastructure organisations and the Bradford District and Craven Clinical Commissioning Groups (CCGs) This coordination of key themes across sectors allows any communications to reach a much wider audience. The People Can Programme Coordinator is now starting to develop an area based approach to increase the sense of belonging so future initiatives will show the People Can initiatives supported by constituency. (Appendix B)
- 3.4 The calendar is also shared across Health & Wellbeing and Safer Communities Boards. We have engaged our Marketing and Communications Officers to ensure People Can is integral to the 'Great Bradford Spring Clean Up' campaign running from 10th March to 13th April, by increasing brand awareness and promoting and highlighting good work happening across the district. People Can is also working with VCS Health and Wellbeing Forum which includes Adults and Public Health on key campaigns including healthy living and being good neighbours (Appendix C)
- 3.4 Encouraging people to become active citizen's lies at the heart of People Can and empowering those who identify issues and tackle issues is instrumental in the success of the People Can approach. Individuals, groups and ward officers have a range of support through People Can through guidance with Volunteer Safety and Risk Assessment sheets, equipment such as litter pickers and organising local events (See appendix D). It is important to harness community assets including local activists, community and faith buildings, ward members, partner agencies and to pool resources for tackling local issues. Where needed, groups will be supported to become more formal with governance documentation and bank accounts.
- 3.5 A calendar of commemorating or celebrating national days is produced which provides a wide opportunity for individuals, community groups and partners to use the People Can brand to support local activism. These activities provide opportunities for people of all ages; background and abilities to support and engage with causes through awareness and promotion of issues around health, equalities and other key themes such as the West Yorkshire wide Good neighbours campaign and the Great British Spring Clean. (See appendix E).
- 3.6 The People Can Programme Coordinator makes regular presentations to local networks and partnerships such as Health & Wellbeing, Women's Health Network and Safer Communities Forum to widen knowledge and reach of People Can as a

concept and brand and to continue looking at issues identified by communities that we can support and build on and also identify gaps. People Can works with Adults and West Yorkshire Health Partnership to promote the district wide Good Neighbours Campaign. Promotion of this campaign is being made across all social platforms. We are also actively working with all VCS infrastructure partners to improve and increase People Can brand recognition and reputation.

- 3.7 People Can supports empowering communities to act with information and resources and is a key partner in the Anti Poverty Events Groups working with the Office of the Chief Executive, Bradford District Credit Union, Carers' Resource and Barnardos (Appendix E) To date we have delivered three sets of conferences to over 500 community activists and practitioners. A key value of the Anti-Poverty Events Group is that whatever is done in Bradford will be mirrored in Keighley and vice versa which is gaining a huge amount of support with Keighley organisations with our main partner being Keighley Big Local.

The three conference themes have been;

- 'Surviving Summer', encouraging community groups to apply for Healthy Holidays funding to support the most deprived areas of the city over the summer holidays. Additional partners included Citizens Advice, DWP and Incommunities.
- 'International Day for the Eradication of Poverty' with updates from Incommunities on Universal Credit, Citizens Advice on gambling related harm,
- 'Safer Internet Day', conferences that explore the links between Financial Inclusion, Poverty and Digital Inclusion with input from West Yorkshire Police, NSPCC, PREVENT officers, NHS and Krysallis online gambling counselling.

In addition to the conferences aimed at community leaders and practitioners we also coordinated the five Surviving Summer roadshows to directly engage with communities. The 'Loan Sharks are Monsters' small grants were given to nine community groups to hold events around Halloween to educate vulnerable families of the dangers of Loan Sharks and reporting methods and was funded by the Regional Illegal Money Lending Team.

'Buy Nowt' days delivered with funding from Give Bradford to offer information, advice and support for individuals and communities with additional support from Artworks, Incommunities and Citizens Advice.

- 3.8 People Can events for information, recruitment and training of volunteers, market place events for learning good practice and getting expert knowledge from businesses are held on a regular basis. Examples of some of these events have been the Bradford Big Advice Day and Volunteer Fair to centralise support for individuals and organisations alike. (Appendix F)
- 3.9 Recognising and valuing the contribution of volunteers in the district is a key part of the People Can calendar. Our Community Stars Awards in 2019 broke new ground in terms of the numbers of entrants and votes cast. A total of 148 nominations were received across the nine categories with two new sponsors coming on board. The categories are:

- Outstanding Student
- Volunteer
- Good Neighbour (sponsored by Incommunities)
- Fundraiser
- Young Active Citizen
- Business Can Make a Difference
- Community Champion (sponsored by the Stronger Communities Partnership)
- Better Start Bradford Outstanding Achievement
- Community Groups

Over 18,000 votes were cast for the shortlisted nominees with over 200 attending the awards evening with full coverage in the Telegraph & Argus (Appendix G)

The People Can Programme coordinator is already in discussions with two new potential sponsors so that we will be able to add the new categories of Environmental Champion and Local Charity of the Year to this years awards.

3.10 To further enhance the connection of services with local providers we are in the process of co-designing the database for community organisations called DIVA run by Community Action Bradford and District (CABAD) to integrate information that can be shared by the Clinical Commissioning Groups (CCGs) and Adult Social Care to enable localised support services such as healthy eating, walking groups, luncheon clubs etc. This strategic approach will allow health care staff to put in touch those requiring localised services to community groups providing them.

3.11 People Can began using the Local Insight platform to map community assets and activity in order to identify gaps for future development. We now have a number of Bradford District Infrastructure Partners (BDIP) and area coordinators, ward officers and neighbourhood teams registered and trained to use the Local Insight platform in order to create custom demographic data for Voluntary & Community Sector (VCS) organisations. This will give them the comprehensive information related to health, housing, employment, education and more that they need to create more successful funding applications leading to a better supported voluntary sector in the district.

3.12 **Social Value**

In addition to the Local Insight platform we have access to Value Insight which enables us to calculate the social value impact of People Can coordinated activity across the district.

Using the HACT (Housing Association Charitable Trust) Social Value Bank the People Can Programme Coordinator was able to calculate the Social Value of the work carried out across the district using the number of volunteers involved. These numbers are purely for the clean ups supported/promoted by the council (providing litter picks, waste bags etc.) to demonstrate how much People Can / People Do and do not include activity that is already being carried out by individuals and groups independently. The calculator is part of the Local Insight package and attributes a value to a range of activities and outcomes with the value for 'resolution of problems with litter, rubbish or dumping being £449 per volunteer involved.

Great Bradford Spring Clean Social Value

Area	Social Value	Number of volunteers	Number of clean-ups
Bradford East	£201,152	448	35
Bradford West	£173,314	386	17
Bradford South	£278,380	620	32
Shipley	£89,800	200	32
Keighley	£81,718	182	21
Total	£824,364	1,836	137

Further examples can be seen in appendix H

- 3.13 People Can is supporting businesses to become more involved in communities to develop the 'Business Can' Community Star Award. Last year's winner XPO Logistics have so far provided volunteers who have worked with the Bradford Food Bank and to develop the community allotment attached to Scholemoor Beacon. This year we are planning a range of activities to suit their wider workforce and increase the amount of volunteering undertaken.
- 3.14 People Can has been approached by local authorities in Southampton and Hammersmith & Fulham for advice and support to set up their own versions of People Can. Southampton Council initially wanted advice on setting up a Community Star awards event but developed this after discussion about the whole concept of People Can. Hammersmith & Fulham Council had already heard about People Can and wanted more in depth discussion prior to setting up their own programme.
- 3.15 Social Media continues to be a primary engagement tool for with reach, engagement and followers increasing monthly across channels. This allows us to target communications to the desired audience and also engage with cross sector campaigns that fit with the People Can aims. Examples include the 16 Days of Activism to Eradicate Violence Against Women and the Our Neighbours Campaign. (Appendix I)

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 The delivery of People Can activities and programmes will be met from within current resources as will updates to the existing website. People Can is now linked as a key partner on the web platforms for all VCS infrastructure support organisations and with the Bradford for Everyone team. The support of People Can will be met within resources allocated from the Implementation Fund to the Neighbourhood Service. This activity will be coordinated by the Stronger Communities Delivery Co-ordinator lead. The funding will support:

Marketing/branding	£23,000
<ul style="list-style-type: none"> • Promotional materials / resources • Events – Community Stars 	
Adjusted Budget –	

(Online Platform Development)	£5,000
Linked to other partner platforms	
Great Get Together / Big Lunch grants	£10,000
Local Insight	£5,000
Christmas Get Together / Lunch grants	£5,000
Campaigns / Events (Big Advice Days, Volunteer Fairs, Refugee Week)	£10,000
Total (over two years – excluding People Can Coordinator salary)	£58, 000

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

Governance arrangements to ensure the effective coordination and governance of People Can activities will be managed within the programme and project management arrangements of the Stronger Communities Together Partnership.

6. LEGAL APPRAISAL

This work relates directly to the Local Government Act 2000 and to the Duty of Well-being placed upon the Council to promote and improve the well-being of the District.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

7.1.1 The progressive distribution of initiatives supported by People Can to Areas with higher level needs will aid the reduction in inequalities.

7.1.2 Priorities supported will promote fairness and inclusion while supporting a commitment to equal opportunities for all, including those protected characteristics identified within the Equalities Act 2010.

7.2 SUSTAINABILITY IMPLICATIONS

Resources available, described in this report, and used to support the Area Ward Plans, will directly support the delivery of the District's Plan and promote and contribute to the People Can Make a difference approach.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

Not applicable

7.4 COMMUNITY SAFETY IMPLICATIONS

There are no direct community safety implications.

7.5 HUMAN RIGHTS ACT

There are no direct human rights implications.

7.6 TRADE UNION

There are no implications related to Trade Unions arising from this report.

7.7 WARD IMPLICATIONS

The People Can approach is an intrinsic part of each ward plan and the calendar of activities for the district.

7.8 AREA COMMITTEE IMPLICATIONS

The activities outlined in this report contribute to priorities within the Area Ward Plans and will be reported to Area Committees on an annual basis.

7.9 IMPLICATIONS FOR CORPORATE PARENTING

None

7.10 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

None

8. NOT FOR PUBLICATION DOCUMENTS

None.

9. OPTIONS

9.1 Corporate Overview & Scrutiny Committee may wish to make recommendations on the future focus and development of the People Can initiative.

10. RECOMMENDATIONS

10.1 The Corporate Overview and Scrutiny Committee acknowledges and supports the work undertaking under the People Can programme.

11. APPENDICES

11.1 Appendix A People Can Projects and activities with key outcomes
Appendix B People Can Calendar of activities 2019-20
Appendix C People Can Engagement & Branding Guidance
Appendix D People Can Sample Risk Assessment / Volunteer Safety Sheets
Appendix E Examples of People Can coordinated campaigns
Appendix F People Can events
Appendix G Community Stars
Appendix H Local Insight / Social Value
Appendix I Social Media Stats

12. BACKGROUND DOCUMENTS

12.1 Report of the Chief Executive to the meeting of the Corporate Overview and Scrutiny Committee held on 21st March 2019.

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People Can - People Can projects and activities with key outcomes for each project and activity

The People Can approach allows local residents to identify issues, design solutions and engage with service providers to become active in finding and tackling shortfall in local service provision. People Can in partnership with Volunteering Bradford recruit, train and support volunteers with tool libraries and guidance sheets. Support is also provided where necessary for governance, fund raising and promotion of local People Can projects. This allows groups to apply for funds that are not accessible to the Council ensuring that additional resources can be brought in to bridge the gap or provide additional services in neighbourhoods. This approach allows development of local activists and groups to build friendships, networks and get to know service providers in their localities. Members and ward officers are the first line of support to residents who wish to tackle local issues through People Can. Up to date the total number of volunteers registered with Volunteering Bradford is 6000, in addition to this, there are a wide range of people who do not register but take part in local clean ups and activities.

Projects and activities table:

People Can Activity	Key Outcome:
Safe Clean and Active communities- Area offices events and activities- Big Clean, ward planning, and community clean ups,	Bringing communities and people together and providing opportunities for different groups to build relationships. Spreading the 'People Can' principle and ethos across the district to see benefits in terms of community cohesion and communities self help. Contributes to the Ward Plan and tackles key issues raised by local communities. There were 137 Spring Cleans organised with 1,836 volunteers taking part.
Fun Days in community centres and open spaces across the district,	Provide opportunities for local groups, services and volunteers to work together and to promote what they do and display this in an interactive way to the people that would access them or benefit from them. These events promote social mixing any cohesion in neighbourhoods.
Tea and coffee mornings and Community Cafés offering fundraising opportunities	Tying in the People Can fundraising theme with national campaigns such as the McMillan Coffee Morning brings people

<p>Planned community clean-ups and Big Clean Month (March to April)</p> <p>Holiday clubs and play schemes</p>	<p>together to tackle food poverty, tackle loneliness and provide befriending opportunities as well as encouraging communities to raise money for good causes</p> <p>Community Groups and residents organised community litter picks are supported by Council wardens, Clean Teams and Ward Officers. People engage in tackling one of the most complained about issues – littering and fly tipping. As well setting a good example to others they also instil pride in their area. The clean ups also help bridge the gaps in service provision.</p> <p>Provide out of school activities for children including trips. These are often resourced by volunteers with a few part time staff. This may be the only opportunity in some neighbourhoods to afford leisure and creative activities whilst mixing children from across the neighbourhood.</p> <p>As a partner with the Anti Poverty events team we coordinated activity to empower communities to apply for the Healthy Holiday grants to offer holiday clubs and play schemes and the small grants for the Halloween Loan Shark events which informed communities about illegal money lending and routes to report them.</p>
<p>Big Lunch- Great Big Get Together- Inspired by Jo Cox MP and the belief that we have more in common than separates us.</p>	<p>People from across Bradford District took part in the second year of the Great Big Get Together events. Planned events where neighbours and community organisations can stop what they're doing and come together for the simple act of sharing good food, good company and good fun. Last year (2019) 60 individual events took place across the district. This initiative helps bring people together and breaks down barriers in diverse neighbourhoods. Groups plan with each other, utilise local</p>

	resources e.g. community and faith buildings and local green spaces. These lunches help reduce loneliness and engage vulnerable groups in neighbourhoods and promote community cohesion and pride. We saw small groups applying for the first time and enjoying the experience of reaching out to other people in their neighbourhoods and making new connections. Over 60 groups took part this year delivering more than 80 events with 800 volunteers involved.
One off events	People Can promotes volunteer opportunities for one off events such as the Dragon Boat festival among others. Volunteers benefit from training, work experience, CV building, and networking with key agencies. Other events such as the celebration of International Women’s Day and Saltaire Festival have been very well received with many events covered in the district with People Can volunteers.
Volunteering (Volunteers Week 1-7 June 2019)	Volunteers Week saw the annual People Can volunteers fair in City Park which has grown in recent years into an exciting and family orientated festival, where in June 2019 over 20 charities and community groups embraced the People Can principles of volunteering and community action.
People Can Kite Mark-. This is free for organisations to apply for, but they would be required to submit a range of evidence to support an application.	The People Can Kitemark is a rigorous process to evaluate VCS organisations resulting in a certificate awarded to organisations that show their volunteering programmes provide the best experience possible for volunteers. In addition, it benchmarks the quality of volunteer management and involvement, proves and improves the effectiveness of work with volunteers and enhances the reputation of an organisation. It is valid for two years, after which an organisation needs to re-apply and demonstrate continued good practice. To date 22 organisations have been certified as having met the required standard and work is on-going to further promote the benefits of accreditation to VCS organisations

<p>Community Stars Award- record entries and voters in 2019</p>	<p>Yearly celebration of Bradford’s local heroes at a glittering award ceremony. The event showcased the work of unsung heroes across the districts who strive to make a difference in their local communities across the Bradford district. The 2019 event was one of the most successful to date with 148 entries, up from 109 the previous year and over 18,000 votes cast, an increase of over 2,000.</p> <p>By attracting two new sponsors for this event we were able to keep the costs down to just over £1,000 to ourselves and the People Can Programme Coordinator is already working to attract an additional sponsor for the 2020 awards which will make it cost neutral to the authority.</p>
<p>Partnership working- Promotion of People Can with a focus partnership working.</p>	<p>People Can support Bradford District Woman’s Health Network (a cross sector partnership) that through their annual International Woman’s Day events during March 2019 was able to promote People Can and engage with a wide cross sector audience.</p>
<p>Social media- The use of social media engagement has been used to help promote People Can to a wider audience</p>	<p>Available data shows Twitter engagement and post reach over the past 12 months has more than doubled to over 300,000 and over 300 new followers.</p> <p>Facebook followers are also growing with us promoting People Can and People can events and also sharing related activity for the wider VCS with annual reach in excess of 100,000 and over 100 new followers.</p> <p>All of the promotion activity for the Community Stars was carried out via social media channels and the increased reach is reflected in the increased number of nominations.</p> <p>Similarly the voting system for the shortlisted candidates was shared via the online channels and also showed a huge increase.</p>
<p>People Can – developing Young People Can</p>	<p>Working with the Bradford District and Craven CCG we have supported development of their Youth Participation and</p>

	volunteering activity branded as Young People Can.
Greater Partners involvement in People Can – e.g. Police Community Engagement Team	Partnership working for improving outcomes and making local services cost effective. Working within the community to develop openness, trust and honesty, agreed shared goals and values and regular communication between partners. Activities supported by the Police Community Engagements officers include projects with Women’s group, youth activities, mental health initiatives and new communities and faith groups
Calendar of events –provide opportunities for initiatives that People can volunteers can engage in.	The People Can calendar of themed days/weeks has been shared with the Bradford Council Communications team who are to further develop a joint strategy to strengthen People Can as a brand across the Council and also to the wider audience by sharing the same messages. This is already done informally with Bradford District Community Safety Partnerships (Twitter only) and with the Women’s Health Network (Facebook and Twitter) and with wider VCS organisations, including all partners. This coordination of key themes across sectors allows any communications to reach a much wider audience and improves brand recognition and influence. See Appendix B for the Calendar of events
Anti Poverty events – cross sector partnership	<p>The Anti Poverty Events Groups consists of the Poverty Lead in the Office of the Chief Executive, People Can, Bradford Credit Union, Carers Resource and Stronger Families. To date we have delivered three sets of conferences to over 500 community activists and practitioners. A key value of the Anti-Poverty Events Group is that both areas are treated the same thus whatever is done in Bradford will be mirrored in Keighley and via versa which is gaining a huge amount of support with Keighley organisations with our main partner being Keighley Big Local.</p> <p>The three conference themes have been; ‘Surviving Summer’, encouraging community groups to apply for</p>

	<p>Healthy Holidays funding to support the most deprived areas of the city over the summer holidays. Additional partners included Citizens Advice, DWP and Incommunities.</p> <p>‘International Day for the Eradication of Poverty’ with updates from Incommunities on Universal Credit, Citizens Advice on gambling related harm,</p> <p>‘Safer Internet Day’, conferences that explore the links between Financial Inclusion, Poverty and Digital Inclusion with input from West Yorkshire Police, NSPCC, PREVENT officers, NHS and Krysallis online gambling counselling.</p> <p>In addition to these People Can has coordinated events aimed at our most deprived communities to offer information and support on a wide range of issues (see appendix E)</p>
<p>International Women’s Day International Men’s Day</p>	<p>The People Can Programme Coordinator has been involved in planning and delivery of a range of International Women’s Day events including those delivered by the Women’s Health Network.</p> <p>The same Women’s Health Network also coordinated with People Can to deliver an event on cancer screening programmes for International Men’s Day working with the West Yorkshire & Harrogate Cancer Alliance.</p>
<p>Coordinated campaigns – 16 days, Good neighbours</p>	<p>The People Can Programme Coordinator has linked with themed campaigns such as the West Yorkshire and Harrogate Health Partnership to promote the Good Neighbours strand of People Can. We have also linked with domestic and sexual violence campaigns such as the 16 Days of Action to Eradicate Violence Against Women.</p>



Date from	Date to	Events	Who
01/04/2019	07/04/2019	World Autism Awareness Week	BMDC/VCS/Health
08/04/2019	12/04/2019	National Stalking Awareness Week	BMDC/VCS/Police
15/04/2019	15/04/2019	International MicroVolunteering Day	VCS
02/05/2019	05/05/2019	Tour de Yorkshire	All
13/05/2019	19/05/2019	Dying Matters	All
13/05/2019	19/05/2019	Mental Health Awareness Week	All
20/05/2019	26/05/2019	Dementia Awareness Week	All
01/06/2019	07/06/2019	Volunteers Week	All
10/06/2019	16/06/2019	National Carers week	All
17/06/2019	22/06/2019	Small Charity week	All
17/06/2019	22/06/2019	Refugee Week	All
24/06/2019	28/06/2019	Safeguarding Week	BMDC / VCS / Faith
12/08/2019	12/08/2019	International Youth Day	BMDC / VCS / Faith
21/09/2019	21/09/2019	World Alzheimers Day	All
01/09/2019	30/09/2019	Oddfellows Friendship Month / SociabiliTEA	VCS / Faith
05/09/2019	05/09/2019	International Day of Charity	VCS / Faith
10/09/2019	10/09/2019	Suicide Prevention Day	VCS / BMDC (health)
27/09/2019	27/09/2019	World's Largest Coffee Morning	VCS / Faith
01/10/2019	31/10/2019	National Cyber Security Awareness Month	All
01/10/2019	01/10/2019	International Older People's Day	BMDC / VCS / Faith
01/10/2019	31/10/2019	Black History Month	BMDC / VCS / Faith
01/10/2019	31/10/2019	International Walk to School Month	VCS / Faith / BMDC
10/10/2019	10/10/2019	World Mental Health Day	VCS / BMDC (health)
14/10/2019	20/10/2019	National Adoption Week	BMDC / VCS / Faith
01/11/2019	30/11/2019	Men's Health Awareness / Movember	BMDC / VCS / Health
06/11/2019	06/11/2019	National Stress Awareness Day	BMDC / VCS / Health
13/11/2019	13/11/2019	World Kindness Day	BMDC / VCS / Health
13/11/2019	20/11/2019	Self Care Week	BMDC / VCS / Health
18/11/2019	24/11/2019	Alcohol Awareness Week	BMDC / VCS / Health
10/11/2019	17/11/2019	Inter Faith Week	All
19/11/2019	19/11/2019	International Men's Day	VCS
19/11/2019	19/11/2019	TDOR	BMDC / VCS
25/11/2019	10/12/2019	Elimination of Domestic Abuse - 16 days of acti	BMDC / VCS
30/11/2019	30/11/2019	Carers rights day	All
01/11/2019	06/12/2019	People Can / T&A Community Stars	BMDC / VCS
10/12/2019	10/12/2019	UN Human Rights Day	BMDC / VCS
27/01/2020	27/01/2020	Holocaust Memorial Day	All
01/02/2020	28/02/2020	LGBT History Month	BMDC / VCS
07/02/2020	07/02/2020	Time to Talk day	All
03/03/2020	03/03/2020	Visit my mosque day	All
08/03/2020	08/03/2020	IWD2019	BMDC / VCS

People Can - Calendar of events

People Can theme	Safer/ Stronger theme
Community Action	Safeguarding / Stronger
Community Action	Safeguarding / Stronger
Volunteering	Stronger Communities
All	Stronger Communities
Community Action	Safeguarding
Community Action	Safeguarding / Stronger
All	Safeguarding / Stronger
Volunteering	Stronger Communities
All	Stronger Communities
All	Stronger Communities
Neighbourliness	Stronger Communities
Community Action / Volunteering	Safeguarding
Volunteering / Community Action	Stronger Communities
Community Action	Safeguarding / Stronger
Neighbourliness/Volunteering	Stronger Communities
Volunteering / Fundraising	Stronger Communities
Community Action/ Neighbourliness	Safeguarding
Neighbourliness / Fundraising	Stronger Communities
Community Action	All
Neighbourliness / Volunteering	Safeguarding/ Stronger
Community Action / Neighbourliness	Stronger Communities
Community Action / Volunteering	Safeguarding/ Stronger
Community Action / Volunteering	Safeguarding
Community Action	Safeguarding/ Stronger
Fundraising / Volunteering	Safeguarding
Neighbourliness / Community Action	Safeguarding/ Stronger
Neighbourliness / Community Action	Stronger Communities
Community Action / Volunteering	Safeguarding / Stronger
Community Action	Reducing Crime / ASB
Community Action	Stronger Communities
Neighbourliness / Community Action	Stronger Communities
Community Action	Stronger Communities
Community Action	Safeguarding
Community Action	Safeguarding / Stronger
Volunteering	Stronger Communities
Community Action	Safeguarding / Stronger
Community Action	Stronger Communities
Neighbourliness / Community Action	Stronger Communities
Community Action	Safeguarding / Stronger
Community Action	Stronger Communities
Neighbourliness / Community Action	Stronger Communities

Link for more info

<http://www.autism.org.uk/get-involved/world-autism-awareness-week.aspx%20>
<https://www.suzylamplugh.org/national-stalking-awareness-week-2019>
<http://www.microvolunteeringday.com/>
<https://letour.yorkshire.com/the-latest/>
<https://www.dyingmatters.org/>
<https://www.mentalhealth.org.uk/campaigns/mental-health-awareness-week>
https://www.alzheimers.org.uk/info/20167/dementia_awareness_week
<https://volunteersweek.org/>
<https://www.carersweek.org/about-us>
<https://smallcharityweek.com/>
<http://refugeeweek.org.uk/theme-of-refugee-week-2019/>
http://bradfordscb.org.uk/?page_id=1885
<http://www.un.org/en/events/youthday/>
<https://www.alzheimers.org.uk/get-involved/world-alzheimers-day>
<https://www.oddfellows.co.uk/about/friendship-month/>
<http://www.un.org/en/events/charityday/>
https://www.who.int/mental_health/prevention/suicide/wspd/en/
<https://coffeeregister.macmillan.org.uk/>
<https://staysafeonline.org/ncsam/>
<https://www.awarenessdays.com/awareness-days-calendar/international-day-of-older-persons-2018>
<http://www.blackhistorymonth.org.uk/>
<https://www.awarenessdays.com/awareness-days-calendar/international-walk-to-school-month-201>
<https://www.mentalhealth.org.uk/campaigns/world-mental-health-day>
<https://www.awarenessdays.com/awareness-days-calendar/national-adoption-week-2019/>
<https://uk.movember.com/mens-health/general>
<https://www.mind.org.uk/workplace/national-stress-awareness-day/>
http://kindnessuk.com/world_kindness_day_kindness_day_uk.php
<http://www.selfcareforum.org/events/self-care-week/>
<https://alcoholchange.org.uk/get-involved/campaigns/alcohol-awareness-week>
<https://www.interfaithweek.org/>
<http://www.internationalmensday.com/>
<https://tdor.info/>
<http://16daysofaction.co.uk/>
<https://www.carersuk.org/news-and-campaigns/carers-rights-day>
<http://peoplecanbradforddistrict.org.uk/>
<http://www.un.org/en/events/humanrightsday/>
<https://www.hmd.org.uk/>
<http://lgbthistorymonth.org.uk/>
<https://www.time-to-change.org.uk/time-talk-day>
<http://www.visitmosque.org/>
<https://www.internationalwomensday.com/>

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Date from	Date to	Events	Who
26/03/2018	02/04/2018	World Autism Awareness Week	BMDC/VCS/Health
15/04/2018	15/04/2018	International MicroVolunteering Day	VCS
03/05/2018	03/05/2018	Tour de Yorkshire	All
14/05/2018	27/05/2018	Foster Care Fortnight	All
14/05/2018	21/05/2018	Dying Matters	All
21/05/2018	27/05/2018	Dementia Awareness Week	All
29/05/2018	29/05/2018	Pride Awards	BMDC / VCS
02/05/2018	02/05/2018	Bradford Pride	VCS
25/06/2018	29/06/2018	Safeguarding Week	BMDC / VCS / Faith
16/06/2018	16/06/2018	Hope not Hate / More in Common event	BMDC / VCS / Faith
12/08/2018	12/08/2018	International Youth Day	BMDC / VCS / Faith
01/09/2018	30/09/2018	Oddfellows Friendship Month / SociabiliTEA	VCS / Faith
05/09/2018	05/09/2018	International Day of Charity	VCS / Faith
10/09/2018	10/09/2018	Suicide Prevention Day	VCS / BMDC (health)
21/09/2018	21/09/2018	Jeans 4 Genes Day	BMDC / VCS / Faith
28/09/2018	28/09/2018	World's Largest Coffee Morning	VCS / Faith
01/10/2018	01/10/2018	International Older People's Day	BMDC / VCS / Faith
01/10/2018	31/10/2018	Black History Month	BMDC / VCS / Faith
01/10/2018	31/10/2018	International Walk to School Month	VCS / Faith / BMDC
10/10/2018	10/10/2018	World Mental Health Day	VCS / BMDC (health)
16/10/2018	22/10/2018	National Adoption Week	BMDC / VCS / Faith
01/11/2018	30/11/2018	Men's Health Awareness / Movember	BMDC / VCS / Health
07/11/2018	07/11/2018	National Stress Awareness Day	BMDC / VCS / Health
03/11/2018	03/11/2018	World Kindness Day	BMDC / VCS / Health
12/11/2018	18/11/2018	Self Care Week	BMDC / VCS / Health
12/11/2018	18/11/2018	Alcohol Awareness Week	BMDC / VCS / Health
18/11/2018	19/11/2018	WOW (Women of the World) Festival	VCS
19/11/2018	19/11/2018	International Men's Day	VCS
20/11/2018	20/11/2018	TDOR	BMDC / VCS
25/11/2018	10/12/2018	Elimination of Domestic Abuse - 16 days of action	BMDC / VCS
01/11/2018	06/12/2018	People Can / T&A Community Stars	BMDC / VCS
10/12/2019	10/12/2019	UN Human Rights Day	BMDC / VCS
01/02/2019	28/02/2019	LGBT History Month	BMDC / VCS
08/03/2019	08/03/2019	IWD2019	BMDC / VCS

People Can - Calendar of events

People Can theme	Safer/ Stronger theme
Community Action	Safeguarding / Stronger
Volunteering	Stronger Communities
All	Stronger Communities
All	Safeguarding / Stronger
Community Action	Safeguarding
All	Safeguarding / Stronger
Volunteering / Community Action	Stronger Communities
Community Action	Stronger Communities
Community Action / Volunteering	Safeguarding
Neighbourliness / Volunteering	Stronger Communities
Volunteering / Community Action	Stronger Communities
Neighbourliness/Volunteering	Stronger Communities
Volunteering / Fundraising	Stronger Communities
Community Action/ Neighbourliness	Safeguarding
Community Action / Fundraising	Stronger Communities
Neighbourliness / Fundraising	Stronger Communities
Neighbourliness / Volunteering	Safeguarding/ Stronger
Community Action / Neighbourliness	Stronger Communities
Community Action / Volunteering	Safeguarding/ Stronger
Community Action / Volunteering	Safeguarding
Community Action	Safeguarding/ Stronger
Fundraising / Volunteering	Safeguarding
Neighbourliness / Community Action	Safeguarding/ Stronger
Neighbourliness / Community Action	Stronger Communities
Community Action / Volunteering	Safeguarding / Stronger
Community Action	Reducing Crime / ASB
Community Action	Stronger Communities
Neighbourliness / Community Action	Stronger Communities
Community Action	Stronger Communities
Community Action	Safeguarding
Volunteering	Stronger Communities
Community Action	Safeguarding / Stronger
Neighbourliness / Community Action	Stronger Communities
Neighbourliness / Community Action	Stronger Communities

Link for more info

<http://www.autism.org.uk/get-involved/world-autism-awareness-week.aspx%20>

<http://www.microvolunteeringday.com/>

<https://letour.yorkshire.com/the-latest/>

http://www.fosterbradford.co.uk/fostering?utm_source=Twitter&utm_medium=social&utm_campaign=SocialSig

<https://www.dyingmatters.org/>

https://www.alzheimers.org.uk/info/20167/dementia_awareness_week

<https://www.facebook.com/Bradford-Pride-802777423151806/>

<https://www.bradford.gov.uk/adult-social-care/adult-abuse/safeguarding-week-2018/>

<http://www.un.org/en/events/youthday/>

<https://www.oddfellows.co.uk/about/friendship-month/>

<http://www.un.org/en/events/charityday/>

<https://www.samaritans.org/media-centre/our-campaigns/world-suicide-prevention-day>

<https://www.jeansforgenesday.org/>

<https://coffee.macmillan.org.uk/>

<http://www.blackhistorymonth.org.uk/>

<https://www.awarenessdays.com/awareness-days-calendar/international-walk-to-school-month-2018/>

<https://www.mentalhealth.org.uk/campaigns/world-mental-health-day>

<https://uk.movember.com/mens-health/general>

<https://isma.org.uk/national-stress-awareness-day>

http://kindnessuk.com/world_kindness_day_kindness_day_uk.php

<https://www.alcoholconcern.org.uk/>

<https://www.facebook.com/wowbradford/>

<http://www.internationalmensday.com/>

<https://tdor.info/>

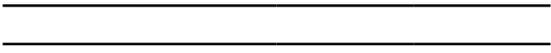
<http://16daysofaction.co.uk/>

<http://peoplecanbradforddistrict.org.uk/>

<http://www.un.org/en/events/humanrightsday/>

<http://lgbthistorymonth.org.uk/>

<https://www.internationalwomensday.com/>



n&utm_content=Fostering

Sample Risk Assessment Form

Bradford Council, through People Can, are able to offer support to all community activists who identify an issue in their local area and who are able to rally together like minded neighbours to make a difference.

Where we do offer support we ask that you carry out this simple risk assessment and hand out the safety briefings to all participants in your activity.

These are designed to be as user friendly as possible so please don't be put off by terminology, we want to ensure your safety and that of your neighbours. This risk assessment is purely for you to be aware of possible risks and hazards so that you can take steps to ensure the safety of your group; it is not designed to put you off and you will be offered help to fill this out if needed. Most community activities will be low risk and easily managed by thinking head and ensuring this basic check is carried out.

Activity involved:

Location:

Other persons involved:

Assessor (print name and sign)

Date _____

2. Check for Hazards

Search the area of activity to see if any hazards are present such as:

Tick where relevant

1. Unsafe entrances
2. Tripping/slipping (e.g. stairs in poor condition)
3. Fire (e.g. from combustible materials)
4. Use of equipment
5. Inadequate protections
6. Display screen equipment
7. Poor lighting
8. Manual handling/lifting
9. Chemicals (e.g. cleaning fluids)
10. Crowds
11. Fireworks
12. Stress
13. Lone working
14. Violence in the workplace
15. Noise
16. Electricity (e.g. bad wiring and electrical equipment)
17. Vehicles (e.g. borrowed)
18. Work at height (e.g. ladders)
19. Use of machinery (e.g. generator)
20. Temporary structures (e.g. moveable stands)
21. Physical damage to service users due to volunteer intervention
22. Psychological damage to service users due to volunteer intervention (e.g. in placements where volunteers are involved with vulnerable people)
23. Others: (list)

3. Persons Involved

- 24. Employees
- 25. Volunteers
- 26. Service Users/Clients
- 27. Spectators
- 28. Members of the public
- 29. Maintenance persons
- 30. Contractors
- 31. Pregnant women
- 32. Visitors
- 33. Children
- 34. Vulnerable adults
- 35. People with disabilities
- 36. Lone workers
- 37. Persons sharing the premises
- 38. Inexperienced or untrained staff/volunteers

People Can make a difference



SURVIVING SUMMER

Reduce Your Summer Holiday Costs
At Our
Family Road Shows 23rd to 27th July

Low cost/ no cost holiday ideas
Ideas to reduce daily costs like energy bills
Where to get debt, benefit and financial help



TUESDAY 23RD
2-4PM
BRADFORD INTERCHANGE BUS CONCOURSE

Wednesday 24th
12.30-2.30
Great Get Together
The ARC
Canterbury
1 Arum Street, Bradford
BD5 9LC

THURSDAY 25TH
10-12NOON
KEIGHLEY AIREDALE CENTRE (BY COSTA)

FRIDAY 26TH JULY

Keighley Big Local WITH THE HALE COMMUNITY BUS

12.30-1.30 SURREY STREET BD21 4AU
2.30-3.30 CLOVER STREET BD21 4FB

SATURDAY 27TH JULY

COMMUNITY FUN DAY
12.30 -2PM
Playing fields off Harrogate Road near Eccleshill Hospital

Brought to you by the Bradford Anti-Poverty Events Group
Bradford District Credit Union, People CAN, CNET, Bradford Council, Stronger Families, Carers' Resource, Citizens Advice Calderdale, Stop Loan Sharks

9 million people in the UK are lonely.*

*The Red Cross, Trapped in a bubble, Dec 2016



PeopleCan

#MakeADifference

THE GREAT BRADFORD SPRING CLEAN

#WomblesWanted

20th March to
13th April 2020



If you get the people together, we'll provide the tools and collect the waste and recycling after you clean up

Contact your Area Coordinator Office

Bradford South 01274 431155

Bradford West 01274 432597

Bradford East 01274 431066

Shipley 01274 437146

Keighley 01535 618008

PART OF THE GREAT BRITISH SPRING CLEAN



Loan Sharks are Monsters!

Don't get bitten by



one this Halloween!



Rockwell Centre

6 Summerfield Road, BD10 8DP

Autumn Fest

Thursday 31st October

11am—2pm



Report a loan shark safely on **0300 555 2222**

Or visit stoploansharks.co.uk

STOPLOANSHARKS
Intervention · Support · Education

PeopleCan

carers' resource

CNET

STITCHES FOR FAMILIES

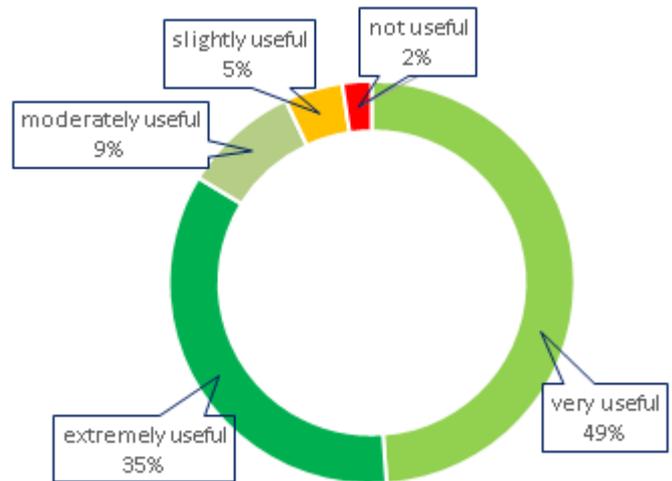
united voices

Credit Union

CITY OF BRADFORD

Big Advice day 2019 in numbers

- ✓ 20 Stallholders.
- ✓ 108 attendees from 75 organisations.
- ✓ 5 workshops with a total of 55 participants.
- ✓ 98 surveys emailed.
- ✓ 43 survey responses (44% response rate).
- ✓ **84% of respondents rated Big Advice Day very useful or extremely useful.** 9% rated it moderately useful and 5% slightly useful.



Audience

The event was aimed at existing voluntary and community groups in Bradford district. Others attended, including statutory partners and individuals. We were able to offer the event free of charge thanks to funding from People Can and sponsorship from Jelf Insurance and Marble4life.

Only one respondent (2%) rated the event as not useful. This was an individual looking for information about care homes (unfortunately not the event topic or target audience).

All other respondents were looking for advice relevant to community groups (majority funding). This shows that the publicity broadly reached the right audience.



Outcomes

The event aimed to provide an opportunity for community organisations to get advice and information through workshops and talking to stallholders.

1) Improved access to advice as a result of attending Big Advice Day

38 respondents had asked stallholders for advice. 37 were helped successfully.

- 66% got an answer to their question on the day
- 24% were signposted to someone who can help

One respondent was told where to find information online, one didn't state the outcome.

In the survey we offered respondents to ask us any questions they hadn't been able to ask on the day. Out of the two respondents who didn't get the information they needed, one asked for help with starting an organisation and was referred to the Starting from Scratch course (and they booked a place).

Only one respondent said that there wasn't someone available to answer the question on the day and then declined to ask in the survey, meaning we were unable to help.

2) Improved knowledge as a result of attending Big Advice Day

41 respondents answered this question, stating which topics they had more knowledge of having attended the event.

Improved knowledge of:

1. Funding 36 (88%)
2. Help for groups in Bradford district 28 (68%)
3. Marketing 18 (44%)
4. Community Asset Transfer 13 (32%)
5. Insurance 13 (32%)
6. Getting volunteers 12 (29%)
7. Legal issues 11 (27%)
8. Governance 8 (19%)
9. Bradford District Assembly 8 (19%)

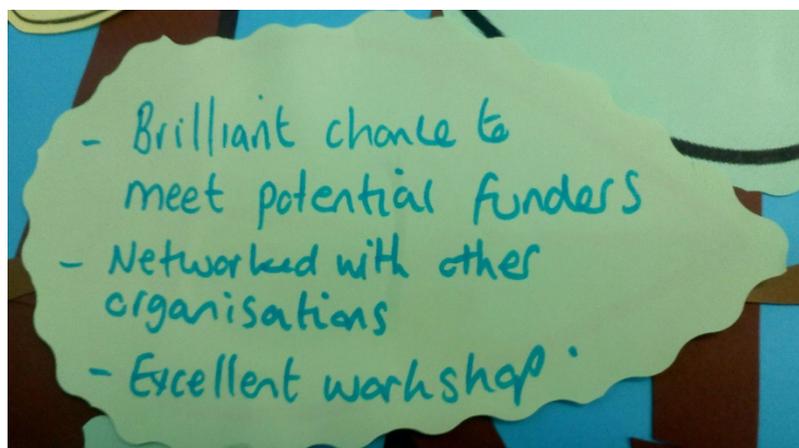


3) Other outcomes

The evaluation tree exercise captured more qualitative feedback on what attendees had got out of attending the event. 10 of the comments mentioned **improved contacts and/or an opportunity to network**.

Workshops

22 of the survey respondents had attended a workshop. The majority found the workshop they attended useful with only one respondent saying that it wasn't useful.



Survey comments

- "Really good day with lots of contacts."
- "An excellent idea of getting all the relevant organisation together, so the local communities may benefit from them. Good to meet people in person."
- "The workshop on working with businesses has already led to links for my organisation."
- "Good to talk to organisations that support small charities like the one I work for."
- "Really informative day! Great workshop!"
- "I am happy as I met the people who really gave me the very useful information and advice on how we can succeed in our charity and how we can progress. Thank you so much it was beneficial to us."
- "Some aspects need improvement like lunch detail was not clearly communicated and a lot of people had nothing for lunch including me so there was not sufficient supplies for lunch either." (comment from individual, not part of a group, not a stallholder)
- "Great opportunity to meet funders and talk to other groups. Especially useful for us was the Gift Aid session."
- "I was not there all day, but the bits I attended were certainly very useful."
- "I found the Big Advice day very useful. I was able to attend a social media workshop which provided some great advice. It was also a great opportunity to meet with funders face to face."
- "Not enough advertising or visitors and expected more stalls."
- "Excellent. Great central location and knowledgeable presenters in the talks."

Suggestions for Big Advice Day 2020

Two attendees requested evening or weekend events. Other comments focused on what people wanted more of including:

- More funders/ stalls/ businesses.
- More publicity.
- More information about specific topics including "local community development support", "group case studies", "social media marketing".

Two attendees requested expanding the scope to the social enterprise and business sectors. There were two requests for lunch. Both of these options would require a larger budget and may not be essential in achieving good outcomes for charities.

In publicity for the 2020 event, we should state whether or not there is lunch provided for attendees and be more specific about the intended audience, including stating who the event is *not* aimed at. A longer lead in time, additional staff time and increased publicity budget would help achieve improvements to the 2020 event.

Appendix – list of organisations that attended:

1. Aire Rivers Trust
2. AWARE
3. Baildon Town Council
4. Bangladeshi Community Association - Keighley
5. BHT Early Education and Training
6. BIASAN
7. Black Dyke Mills Venue
8. Black Health Forum
9. Bradford All Stars
10. Bradford Cares
11. Bradford Cathedral
12. Bradford Council
13. Bradford CPA
14. Bradford Disability Football Club
15. Bradford Global
16. Bradford Hospitals Charity
17. MHA Bradford Live at Home
18. Bradford Nightstop
19. Bramble Hedge Pre School
20. Bread and Roses
21. Bridge Project
22. Bradford Youth Development Partnership
23. Bangladeshi Youth Organisation
24. Campaign Bootcamp
25. Capital of Cycling
26. CGL New Directions
27. Clayton Community Association
28. Clayton Village Hall
29. CNET
30. Common Wealth
31. Diocese of Leeds
32. Drop the Knife CIC
33. Eccleshill Adventure Playground
34. Free2Bme
35. Get out More CIC
36. Hands on Support
37. HFT
38. Highfield Food Coop
39. Ilkley Gym Club
40. Ilkley Manor House Trust
41. Impressions Gallery
42. Inspired Neighbourhoods CIC
43. Involve Leeds
44. Keighley Healthy Living
45. Lidget Green Healthy Living Centre
46. Manningham Project
47. MAPA
48. Margaret Carey Foundation
49. Mind in Bradford
50. Marshfield Odsal Bankfoot Enterprise
51. Nell Bank Charity
52. Newby Primary School
53. Oakworth Community Trust
54. One in a Million
55. Ontrak Community Initiative
56. Parkside School
57. Prism Youth Project
58. Rooted In
59. Sally Gaighny [?]
60. Shipley Area School Uniform Bank
61. South Square Centre [Thornton and Allerton Community Association]
62. St Clements
63. St John's Bowling Hub
64. St John's Church Red Letter Project
65. St John's Clayton
66. Step 2 Young People's Health Project
67. Stronger Communities Together
68. Swan Song Project
69. The Hive Silsden CIO
70. Thorpe Edge Community Project
71. Trans Mission
72. UK Butterflies
73. Upendo Wetu
74. VITAL
75. West End Centre

People Can Community Stars

The annual Community Star Awards are organised by People Can with support from the Telegraph & Argus. Sponsors for the awards include Better Start Bradford, Incommunities Housing and the Bradford for Everyone Partnership who all see the value that volunteers bring to their organisations as well as to the district. The awards are in their ninth year and grow in all ways, with record numbers of people nominated and new categories added to reflect this.

Nigel Burton, editor of the Telegraph & Argus said on the night “Throughout the year we hear numerous uplifting stories about people who show outstanding courage in trying circumstances, those who put others before themselves, unsung heroes who work tirelessly to make their communities better and always go the extra mile. This is our chance to give you the recognition you deserve.”

Adele Johnson, the winner of the Community Champion category says “My life has changed since I was nominated. I didn’t feel I was anything special or was doing anything special but for others to notice me and take the time to nominate me really boosted my self confidence. It also made me more determined to do more and encourage others to do more in their communities too. I didn’t expect to win, there were so many amazing people nominated doing really great things so I was really surprised when my name was called. I do feel like I can change the world around me now and know that I can call on the People Can Programme Coordinator for support as she always listens to ideas I have and helps make things happen”.

People Can shows that by recognising the work that so many people do in their communities, for the benefit of others we can inspire more people to join in the campaign because we know that together we can **make a difference**.



Winner of the Community Champion Award, Adele Johnson

Helen Lynch was recognised for helping to fund specialist equipment for surgeons at Bradford Hospitals Charity. Following her own cancer diagnosis, Helen wanted to give thanks to those who helped save her own life. In 2019, she surpassed her own expectations and raised £12,000 - £7,000 above her target for Bradford Hospitals' Charity. The money funded tools for the surgeon who improved Helen's health and to save other patients with life-threatening illnesses. The equipment gives surgeons better access in surgery which may prevent the need for chemotherapy and radiotherapy. Helen also hosts an annual fashion show to raising money for those charities who helped during her illness and who will continue to **make a difference** to the whole community. Helen is also a volunteer support worker at Bradford's Deaf Youth Club. The charities she supports include Sue Ryder Manorlands, Marie Curie, Yorkshire Cancer Support and more. Helen, who was recently diagnosed with curable Leukaemia, said: "Hopefully the treatments working. It's been thoroughly enjoyable putting the events together and to be nominated. Having had some cancer in 2017, I wanted to do something to pay back for all the fantastic support that I've had."



Helen Lynch, winner of the Fundraiser of the Year

XPO Logistics, who provides transport and logistics for different businesses, has been nominated for its employees' time with Bradford Central Food bank and the community environmental project they carried out. Due to their warehousing expertise staff volunteered to help organise their warehouse, making it easier to pick food parcels. They also picked food parcels and collected donations in the local supermarket. Team members also volunteered to develop a community allotment to help make it a nicer place for the community to visit. During the day they cleared the land of weeds, laid bark and painted the shed. The nominator for XPO Logistics said: "They did a fantastic job, even making a memorial in memory of one of the founders of the allotment." Adding that "There are three words to describe their efforts: community focused, inclusive and good natured. XPO Bradford is known for

the kind-hearted nature of its people - many being Bradford based - extending beyond the workplace.



XPO Logistics. Winner of the Business Can award

People Can make a difference in Bradford District

PLAY YOUR PART



Working together we can all – the Council and public services, local people, communities and business – play a part in making Bradford District a better place to live and work.

There are lots of different opportunities where People Can get involved and active in their community.



Be Neighbourly – “Chance made us neighbours. Choice made us friends”. Why not simply offer to help a neighbour by taking out and returning their bins?



Volunteer – “The best way to find yourself is to lose yourself in the service of others”. Why not make a regular commitment to support maintaining a service like your local library?



Raise money – “No-one has ever become poor by giving”. Why not fund raise for a good cause in your local community?



Community Action – “Small acts when multiplied by millions of people can change the world”. Why not help to improve your local area by getting involved in a litter pick?

You should feel able to do what you think feels right to make a difference in your community.

**People Can make a difference.
To learn more or get involved:**

**www.peoplecanbradforddistrict.org.uk
Twitter: @peoplecanbd
Facebook: PeopleCanBradford**



People Can full page in the Telegraph & Argus nominee voting supplement

Local Insight and Social Value

The People Can Programme Coordinator has subscribed to Local Insight which gives the latest data and analysis for communities and services, with up-to-date open data matched to the areas you work in. Local Insight is based on the Community Insight platform, one of the fastest growing digital tools. This platform will be used by all members of the Bradford District Infrastructure Partnership (BDIP) as well as internal colleagues to provide comprehensive reports for use by Voluntary and Community Sector (VCS) organisations. The reports are tailored to need (from as little as street level, ward, LSOA, MSOA, Constituency etc. and offer all local data that VCS organisations may need to complete grant applications drawn from multiple datasets which saves them from having to trawl through numerous websites. In return for this offer to the VCS we will then be able to compile a comprehensive map of all VCS activity across the district, highlighting provision and gaps and also calculate the total social value of the activities across the district. I have already mapped community assets such as parks, libraries, community centres among others which can then be overlaid with a range of data covering health, crime, education, deprivation and more.

A number of other LA's also use this in partnership with the CCGs which is something to be explored in the future once it is embedded by ourselves and BDIP. Use of this platform has now been extended with area officers and a number of policy and intelligence staff being registered as users and having received the training directly from OCSI.

Social Value calculator – Great Bradford Spring Clean

Using the HACT (Housing Association Charitable Trust) Social Value Bank the People Can Programme Coordinator was able to calculate the Social Value of the work carried out across the district using the number of volunteers involved. These numbers are purely for the clean ups supported/promoted by the council (providing litter picks, waste bags etc.) to demonstrate how much People Can / People Do and do not include activity that is already being carried out by individuals and groups independently. The calculator is part of the Local Insight package and attributes a value to a range of activities and outcomes with the value for 'resolution of problems with litter, rubbish or dumping being £449 per volunteer involved.

Great Bradford Spring Clean Social Value

Area	Social Value	Number of volunteers	Number of clean-ups
Bradford East	£201,152	448	35
Bradford West	£173,314	386	17
Bradford South	£278,380	620	32
Shipley	£89,800	200	32
Keighley	£81,718	182	21
Total	£824,364	1,836	137

The tables below show the volunteer activity of the organisations that received funding through People Can for **Great Get Together** and the **Halloween ‘Loan Sharks are Monsters’** events. Regular volunteering is classed as once per month for at least two months which gives social value of £3,249. The calculations below show the total value after deductions that reflect costs of paid staff to support volunteers. This isn’t purely the value of the Great Get Together events but does reflect the value of volunteers to the organisations involved. There would be additional value of the events related to increased sense of wellbeing, feeling more connected to neighbours and the community, feeling that the neighbourhood is a better place to live but these would be difficult to map from one off events.

The Great Get Together grants opened on the 1st May, closing on the 31st and again offered a grant of £100 for groups who wanted to celebrate that we have more in common. The Halloween grants were distributed by the Anti Poverty team with funding from the Regional Illegal Money Lending Team.

Great Get Together Social Value

Area	Social Value	Number of volunteers involved with Great Get Together	Number of Great Get Together events	Total value of grants
Bradford East	£386,028	149	15	£1,500
Bradford West	£295,350	114	12	£1,200
Bradford South	£479,297	185	11	£1,100
Shipley	£292,760	113	8	£800
Keighley	£619,199	239	14	£1,400
Total	£2,072,634	800	60	£6,000

Halloween Loan Shark Social Value

Organisation	Attendees	Volunteers	Social Value of Volunteers	Total value of grants
Cottingley	150	4	12,996	£280
Gateway	49	5	16,245	£280
Get Out More	52	1	3,249	£280
Horton	8	1	3,249	£280
Project 6	25	0	0	£280
Rockwell	463	22	71,478	£280
Sandale	100	6	19,494	£280
Scholemoor	80	3	9,747	£280
Shine	140	12	38,988	£280
Totals	1067	54	175,446	£2,520



Local Insight provides instant access to the community data you and your team need

Support for building the evidence base and providing rigorous analysis of local areas

Adding value to your team

Local Insight can boost the capacity of your team by allowing them to:

- focus energy on the things that matter - improving how your organisation uses evidence in planning, commissioning and delivery
- Be confident that everybody is using consistent and up-to-date data - automate the boring stuff to eradicate the need for mining government sites.
- encourage “self-service” by your users, avoid bottle necks, and reduce burdens on your team
- make the team’s work more visible & accessible through a public facing version of the tool
- tap into a world class technical & data support team to help analyse and visualise your data

Local Insight in a nutshell

Local Insight brings together over 700 social, demographic and economic indicators for all small areas across England for analysis by local teams. You and your team can:

- define local communities and areas as they really are - by drawing boundaries on a map, travel time or distance for example
- share information across your team, organisation and local partners
- access accurate information that is consistently managed and maintained, with ongoing updates and zero overhead from you
- map, compare and report on local communities

The nuts and bolts

Simplicity is the key to Local Insight. We help you and your team spend time using data, rather than wasting time feeding and maintaining the system

- completely web-based, intuitive and easy to use
- up and running in 90 seconds
- unlimited users across your local partnership
- option for a public facing version of the tool
- training and ongoing support
- continuous development of the tool and data

Talk to us

We’d love to show you Local Insight and set you up with a free trial

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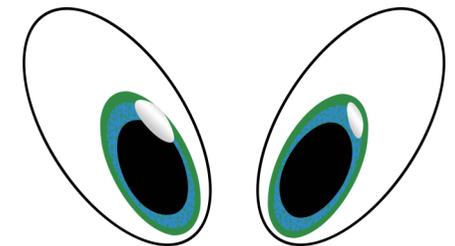
 325



Impressions

 470,300

 194,164



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PURPOSE OF AGREEMENT

This agreement documents the roles and responsibilities agreed between ‘People Can’ and all partners across the Bradford District involved in raising awareness of the People Can brand and the values of the programme which are to support, celebrate and increase;

- Volunteering
- Community / social action
- Neighbourliness
- Fundraising / finding resources

THE AGREEMENT

Your role is to safeguard this brand and the values it represents. Identity and branding are not just about logos. They are about our attitude to the people we serve, our approach to the communities we support and the way all stakeholders perceive this. In all communications we must reflect our principles and behaviours ensuring use of visual branding is consistent with our identity. We must demonstrate that we can all ‘make a difference’.

All partners agree to actively identify opportunities and where relevant use the People Can branding to promote activities that reflect our aims and values.

This includes;

- Use of the People Can logo (found [here](#)) on promotional materials
- Use of People Can branded merchandising (gazebo, clothing etc.) When supporting volunteer led / social activity
- Ensuring voluntary & community sector partners are also aware of the brand identity and use as relevant to demonstrate connectedness between all volunteer activity in the district
- Use People Can social media channels to highlight and promote volunteer activity / social action and where relevant signpost third parties to the People Can programme coordinator for further support / advice

Basic health & safety advice and risk assessment forms can be found [here](#) for volunteer led activity in communities and should be issued on request, to volunteers, by council officers.

Signed

Signed

People Can Programme Coordinator

Officer

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Report of the Chair of the Corporate Overview and Scrutiny Committee to be held on Thursday 12 March 2020

AI

Subject:

Corporate Overview and Scrutiny Committee – Work Programme 2019/20

Summary statement:

This report includes the Corporate Overview and Scrutiny Committee work programme for 2019/20.

Cllr Nazam Azam
Chair – Corporate Overview and Scrutiny
Committee

Report Contact: Mustansir Butt
Overview and Scrutiny Lead
Phone: (01274) 432574
E-mail: mustansir.butt@bradford.gov.uk

Portfolio:

**Corporate
Community Safety**

Overview & Scrutiny Area:

Corporate

1. SUMMARY

- 1.1 This report includes the Corporate Overview and Scrutiny Committee work programme for 2019/20, which is attached as appendix 1 to this report.

2. BACKGROUND

- 2.1 The Council constitution requires all Overview and Scrutiny Committees to produce a work programme.

3. OTHER CONSIDERATIONS

- 3.1 The Corporate Overview and Scrutiny Committee has the responsibility for “the strategies, plans, policies, functions and services directly relevant to the corporate priority about customer services and e-government, that improve the Councils ability to deliver, govern and change, community cohesion and all other corporate matters not falling within the responsibility of any other Overview and Scrutiny Committee.” (Council Constitution, Part 2, 6.2.1).

- 3.2 The remit of this Committee also includes:

- the co-ordination of the discharge of the Overview and Scrutiny role within the Council and in relation to external bodies;
- supporting the Executive through its contribution towards the improvement of the Council’s performance;
- co-ordinating the development of the Overview and Scrutiny role within the Council.

- 3.3 Best practice published by the Centre for Public Scrutiny suggests that “work programming should be a continuous process”. It is important to review work programmes, so that important or urgent issues that arise during the year are able to be scrutinised. Furthermore, at a time of limited resources, it should also be possible to remove areas of work which have become less relevant or timely. For this reason, it is proposed that the Committee’s work programme be regularly reviewed by members of the committee throughout the municipal year.

- 3.4 The work programme as agreed by the Committee will form the basis for the Committee’s work during the year, but will be amended as issues arise during the year.

- 3.5 As agreed by members of Corporate Overview and Scrutiny Committee in 2018-19, this Committee will be undertaking two detailed Scrutiny Reviews this Municipal Year, relating to Hate Crime and Domestic Violence.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 None.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

5.1 None.

6. LEGAL APPRAISAL

6.2 None.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

Community Cohesion and Equalities related issues are part of the work remit for this Committee.

7.2 SUSTAINABILITY IMPLICATIONS

None.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

None.

7.4 COMMUNITY SAFETY IMPLICATIONS

A key priority of work for this Committee related to the Overview and Scrutiny of the strategies, plans, policies, functions and services directly relevant to the priority of Safer and Stronger Communities.

As well as this, the Corporate Overview and Scrutiny Committee is also the authority's Crime and Disorder Committee under the provisions of Section 19 of the Police and Justice Act 2006.

7.5 HUMAN RIGHTS ACT

None.

7.6 TRADE UNION

None.

7.7 WARD IMPLICATIONS

Work of this Overview and Scrutiny Committee has ward implications, but this depends on that nature of the topic.

7.8 IMPLICATIONS FOR CORPORATE PARENTING

None.

7.9 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

None.

8. NOT FOR PUBLICATION DOCUMENTS

None.

9. OPTIONS

9.1 The Committee may choose to add to or amend the topics included in the 2019-20 work programme for the committee.

9.2 Members may wish to consider any detailed scrutiny reviews that it may wish to conduct.

10. RECOMMENDATIONS

10.1 That members consider and comment on the areas of work included in the work programme.

10.2 That members consider any detailed scrutiny reviews that they may wish to conduct.

11. APPENDICES

Appendix One – 2019-20 Work Programme for the Corporate Overview and Scrutiny Committee.

Appendix Two – Unscheduled Topics.

12. BACKGROUND DOCUMENTS

Council Constitution.

2018-19 Corporate Overview and Scrutiny Committee Work Programme.

Democratic Services - Overview and Scrutiny

Corporate O&S Committee

Scrutiny Lead: Mustansir Butt tel - 43 2574

Work Programme

Agenda	Description	Report	Comments
Wednesday, 10th July 2019 at City Hall, Bradford.			
Chair's briefing 24/06/19. Report deadline 27/06/19.			
1) 2018-19 Annual Performance Outturn		David Walmsley/Phil Witcherley/Laura Copley.	
2) Finance Position Statement for 2018-19.		Chris Chapman/Tom Caselton/Andrew Cross.	
3) First Quarter Financial Position Statement.		Chris Chapman/Tom Caselton/Andrew Cross.	
4) Draft 2019-20 Corporate Overview and Scrutiny Committee Work Programme.	There is a need to regularly review the work programme, in order to prioritise and manage the work.	Mustansir Butt	
Wednesday, 11th September 2019 at City Hall, Bradford.			
1) Hate Crime Scrutiny Review.	Information gathering session.	Mustansir Butt.	
Thursday, 12th September 2019 at City Hall, Bradford.			
Chair's briefing 21/08/19. Report deadline 29/08/19.			
1) Gambling.	For the Council and partner organisations to take part in activities to raise awareness of problem gambling as part of the gambling week in November 2019 and to present the planned activities to the Committee. That representatives of from the gambling industry be invited to attend a future meeting of this Committee. Report to also focus on the treatment of services that are available across the District. on all of the above.	Tracey McLuckie/Ralph Saunders.	Corporate Overview and Scrutiny Committee recommendation from Thursday 21 March 2019.
2) HR Plus Review.	Evaluation of the HR Plus contract.	Anne Lloyd.	Corporate Overview and Scrutiny recommendation from Wednesday 10 July 2019.

Corporate O&S Committee
Scrutiny Lead: Mustansir Butt tel - 43 2574
Work Programme

Agenda	Description	Report	Comments
Thursday, 12th September 2019 at City Hall, Bradford.			
Chair's briefing 21/08/19. Report deadline 29/08/19.			
3) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage the work.	Mustansir Butt	
Thursday, 10th October 2019 at City Hall, Bradford.			
Chair's briefing 17/09/19. Report deadline 26/09/19.			
1) £2m Print Services Contract.		David Walmsley/Nick Milton.	Constitutional requirement.
2) Bradford Council Workforce Development Strategy 2015-2021.		Anne Lloyd/Chris Farquhar.	Corporate Overview and Scrutiny Committee recommendation from Thursday 11 October 2018.
3) Financial circumstances relating to Hanson School.	A full and detailed report dealing with the financial circumstances relating to the £4m deficit in Hanson School.	Mariam Haque/Andrew Redding/Barry Scarr/Mark Douglas/Chris Chapman.	Corporate Overview and Scrutiny Committee recommendation from Thursday 11 April 2019.
4) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage the work.	Mustansir Butt.	
Wednesday, 16th October 2019 at City Hall, Bradford.			
1) Hate Crime Scrutiny Review.	Information Gathering Session.	Mustansir Butt.	
Thursday, 31st October 2019 at City Hall, Bradford.			
1) Hate Crime Scrutiny Review.	Information gathering session.	Mustansir Butt.	
Thursday, 14th November 2019 at City Hall, Bradford.			
Chair's briefing 23/10/19. Report deadline 31/10/19.			
1) Construction Contractors Framework, (Fourth Generation).		Ian Westlake.	Officer request.
2) Insurance Retender - £2m plus procurement contract.		Mark St Romaine/Chris Chapman/Graham Dalby/Richard Ulliot.	Constitutional requirement.

Corporate O&S Committee
Scrutiny Lead: Mustansir Butt tel - 43 2574
Work Programme

Agenda	Description	Report	Comments
Thursday, 14th November 2019 at City Hall, Bradford.			
Chair's briefing 23/10/19. Report deadline 31/10/19.			
3) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage the work.	Mustansir Butt	
Thursday, 19th December 2019 at City Hall, Bradford.			
1) Fireworks Scrutiny Review.	Information gathering session.	Mustansir Butt.	
Thursday, 16th January 2020 at City Hall, Bradford.			
Chair's briefing 18/12/19. Report deadline 02/01/20.			
1) Bradford District Anti-Poverty Co-ordination Group.	Progress against the delivery plan.	Helen Johnston.	Corporate Overview and Scrutiny Committee recommendation from Thursday 15 November 2018.
Thursday, 16th January 2020 at Unknown.			
1) Hate Crime Scrutiny Review.	Informal information gathering session with Disabled groups.	Mustansir Butt.	Morley Street Resource Centre.
Thursday, 16th January 2020 at City Hall, Bradford.			
Chair's briefing 18/12/19. Report deadline 02/01/20.			
2) Gambling.	Education awareness to be undertaken in schools, explaining the dangers of gambling to young people. This Committee requests that the final Local Area Profile be presented to this Committee at its meeting on 14 November 2019.	Melanie McGurk. That	Corporate Overview and Scrutiny recommendation from Thursday 21 March 2019 and Thursday 12 September 2019.
3) Industrial Services Group.	That this Report to focus specifically on the financial position of the Industrial Services Group.	Ben Middleton/Peter Keeley.	Corporate Overview and Scrutiny Committee recommendation from Thursday 10 October 2018.
5) Brexit.	Update to also include a specific focus on the community cohesion issues across the District related to Brexit.	Philip Witcherley/Kevin Brain.	Corporate Overview and Scrutiny Committee recommendation from Thursday 14 February 2019.

Corporate O&S Committee
Scrutiny Lead: Mustansir Butt tel - 43 2574
Work Programme

Agenda	Description	Report	Comments
Thursday, 16th January 2020 at City Hall, Bradford.			
Chair's briefing 18/12/19. Report deadline 02/01/20.			
6) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage the work.	Mustansir Butt.	
Thursday, 23rd January 2020 at City Hall, Bradford.			
Chair's briefing 07/01/20. Report deadline 09/01/20.			
1) The Covenant.		Ian Day/Helen Johnston.	Resolution from Council on Tuesday 16 July 2019.
2) Equality Objectives.	Engaging with members as part of the consultation process to re-design the Council's equality objectives. Also, to focus on the delivery of key outcomes.	Kathryn Jones.	Corporate Overview and Scrutiny Committee recommendation from Thursday 13 December 2018.
3) District Plan.	Delivery against key outcomes.	Philip Witscherley/Laura Copley/Kathryn Jones.	Corporate Overview and Scrutiny Committee recommendation from Thursday 13 December 2018.
4) Safer Communities Plan Performance.		Ian Day/Michael Churley.	
5) Stronger Communities Strategy.	Progress against the Strategy. To also focus on the outcomes of the projects being delivered as part of the programme. The report to also highlight the positive outcomes from "Test and Learn", so that work which has not been successful is not repeated.	Ian Day/Mahmood Mohammed.	Corporate Overview and Scrutiny Committee recommendation from Thursday 13 December 2018.
6) Operation Steerside.		Ian Day.	Request from Corporate Overview and Scrutiny Chair.
7) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage the work.	Mustansir Butt.	
Wednesday, 5th February 2020 at Unknown.			
1) Hate Crime Scrutiny Review.	Information gathering session.	Mustansir Butt.	

Corporate O&S Committee
 Scrutiny Lead: Mustansir Butt tel - 43 2574
Work Programme

Agenda	Description	Report	Comments
Thursday, 6th February 2020 at City Hall, Bradford.			
Chair's briefing 15/01/20. Report deadline 23/01/20.			
1) Third Quarter Financial Position Statement.		Chris Chapman/Tom Caselton.	
2) Buisness Rates.		Martin Stubbs.	Corporate Overview and Scrutiny Committee recommendation from Thursday 15 November 2018.
3) Council Tax.		Martin Stubbs.	Corporate Overview and Scrutiny Committee recommendation from Thursday 15 November 2018.
4) Period and Hygiene Poverty. Overview and Scrutiny	Report to focus on: The causes of period and hygiene poverty; (2) Actions being taken to address period and hygiene poverty; (3) The approaches being used with homeless people in tackling period and hygiene poverty.	(1)	Sarah Possingham. Corporate Committee recommendation from Thursday 14 February 2019.
5) Hanson School's Financial Position.	An update on the schools financial position be presented to the Committee in the new calender year.	Marium Haque/Chris Chapman/Andrew Redding.	Corporate Overview and Scrutiny Committee recommendation from Thursday 10 October 2019.
6) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage the work.	Mustansir Butt.	
Thursday, 27th February 2020 at City Hall, Bradford.			
1) Fireworks Scrutiny Review.	Informal information gathering session.	Mustansir Butt.	
Thursday, 12th March 2020 at City Hall, Bradford.			
Chair's briefing 19/02/20. Report deadline 27/02/20.			
1) Prevent programme for the District.	Progress against the programme and the projects being delivered.	Ian Day/Michael Churley.	Corporate Overview and Scrutiny Committee recommendation from Thursday 21 March 2019.

Corporate O&S Committee
 Scrutiny Lead: Mustansir Butt tel - 43 2574
Work Programme

Agenda

Thursday, 12th March 2020 at City Hall, Bradford.

Chair's briefing 19/02/20. Report deadline 27/02/20.

2) People Can.

Description

Progress to also include the social value of the People Can Programme. Concerns over the financing and resourcing of People Can and tfor officers to reconsider their approach of the financing and resourcing of People Can.

Report

Ian Day/Mahmood Mohammed.

Comments

Corporate Overview and Scrutiny Committee recommendation from Thursday 21 March 2019.

3) Implementation of Universal Credit across the District.

To also focus on the impact of Universal Credit on the most vulnerable residents of the District and also include the impact on the Housing and Homelessness Service.

Martin Stubbs.

Corporate Overview and Scrutiny Committee recommendation from Thursday 14 February 2019.

4) Work Planning.

There is a need to regulary review the work programme, in order to prioritise and manage the work.

Mustansir Butt.

Thursday, 9th April 2020 at City Hall, Bradford.

Chair's briefing 18/03/20. Report deadline 26/03/20.

1) Fourth Quarter Financial Position Statement.

Chris Chapman/Andrew Cross.

2) Draft Managing Attendance Scrutiny Review Report.

Key findings and recommednations from the Scrutiny Review.

Mustansir Butt.

3) Resolution Tracking.

Monitoring the progress made against the recommendation of Corporate Overview and Scrutiny Committee.

Mustansir Butt.

Democratic Services - Overview and Scrutiny Scrutiny Committees Forward Plan Unscheduled Items

Corporate O&S Committee

Agenda item	Item description	Author	Comments
1 Verbal update from Bradford Councils representative on the West Yorkshire Police and Crime Panel. 2018.		Cllr Richard Dunbar/Cllr Tariq Hussain/Cllr Russell Brown.	Corporate Overview and Scrutiny Committee recommendation from Thursday 13 September
2 Domestic Violence Scrutiny Review. domestic violence across 2018.	Mustansir Butt. the District.		Examining the effectiveness of Bradford Council and its partners in tackling Corporate Overview and Scrutiny Committee recommendation from Thursday 13 December
3 Draft Digital Strategy.		Parveen Akhtar.	
4 Draft IT Strategy.		Keith Hayes.	
5 Draft Procurement Strategy.		Ian Westlake.	
6 West Yorkshire Combined Services. Services as an internal 2019.	Susan Betteridge/Joanne provider. The findings from the comprehensive review of West Yorkshire Joint Services be presented to this Committee prior to a final decision being made.		Report to focus on the viability of Bradford Council using West Yorkshire Joint Corporate Overview and Scrutiny Committee Hyde. recommendation from Thursday 11 April

